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VERMILLION COUNTY COURTHOUSE

Newport, Ind.



(In the final publication an enlarged picture, 5 x 7,
will appear here.)

INVENTORY OF THE COUNTY ARCHIVES
OF INDIANA

Prepared by

The Historical Records Survey
Division of Women's and Professional Projects
Works Progress Administration

NO. 83. VERMILLION COUNTY (NEWPORT)

W. P. A.

*

Indianapolis, Indiana

The Historical Records Survey

August 1937

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PREFACE

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This inventory of Vermillion County records constitutes a part of a general guide to the county archives of Indiana. It has been prepared by the Historical Records Survey of this state, operating as a separate project under the Works Progress Administration.

The survey of state and local historical records in Indiana was instituted in February 1936, as part of a nation-wide undertaking under the supervision of Dr. Luther H. Evans. Samuel J. Kagan, state archivist of the Indiana History and Archives Division of the State Library, was assigned to lead the project as State Director. In the beginning the Survey was closely associated with the Writers' Project. On September 23, 1936, the Historical Records Survey was nominally as well as factually made independent of the Writers' Project. In general, it has from its very inception acted as a separate and independent unit of Federal Project No. 1.

The aim and purpose of the survey of county records in Indiana has been to furnish the officials of the local, state, and national governments, students of history, lawyers, genealogists, and the general citizenry interested in the county records, with a convenient tool for use in consulting them. It is the object of the Survey to make the valuable source materials that are to be found in the Indiana courthouses and other public buildings, available and more accessible to those who may be in need of them. It is our hope that the information contained in this inventory will arouse greater interest in state and local historical records and will

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encourage officials to continue the improvement of methods for the preservation and safekeeping of these records.

The field work of the survey of Vermillion County was begun on March 16, 1936, under the district supervision of Mrs. Katherine Smith, who was succeeded by Marion E. Arvin. The field workers were John E. Mason, Mrs. Johannah Newton, and Eugene Trinosky, all of Terre Haute. It was completed on May 19, 1936. Many visits, however, have since been made to the county courthouse to check and recheck the information contained herein, the final recheck having been made in August 1937.

There are ninety-two counties in Indiana. When the inventory of county archives is completed a separate volume is to be devoted to each county inventory in the state. Vermillion County is No. 83.

The inventory proper is preceded by a number of introductory sections to enlighten the reader concerning facts and events forming the background and basis of the records. The entries for the record series are carried in consecutive numbering for the county. The bureaus are arranged in functional order: Governing boards; major administrative offices; judicial offices; and financial, educational, health, engineering, and other groups. Wherever applicable, natural groupings under separate headings are made within the bureau, and the entries are arranged thereunder also according to their functional sequence. A full and extensive index following the inventory will help the reader locate records with a minimum of inconvenience and effort.

The editing of this inventory has been conducted by an editorial

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staff of some forty men and women, whose labors we deeply appreciate and wish to recognize forthwith, captained by Harry A. Rider, Editor; John R. Milligan in charge of accession and classifying; Louise Nation in charge of checking; Canis E. Brockway in charge of condensing; Julius Salman, legal adviser; and Howard G. Underwood, historical research editor.

The original survey was made in the field under the direction of the State Director and carefully checked and compiled in the form of this inventory in the State Office. Of the industrious and painstaking devotion to this task of each and every person who had a part in the Survey we are keenly aware, and we regret that we cannot commend by name the services of all who have contributed to the publication of this volume.

The Survey is indebted to county officials; to the State Works Progress Administration; to Kenneth E. Lancot, Acting Director of Women's and Professional Projects, who has rendered the Survey a great personal service in the administering of the project; and to Dr. Christopher B. Coloman, who has taken personal initiative and interest in behalf of the Survey in giving technical advice to the project.

S. J. Kagan, State Director
The Historical Records Survey

FOREWORD

A guide to county and township records in Indiana has long been needed by both local officials and the general public. The Works Progress Administration project called the Historical Records Survey is the first attempt to supply this need. Few more useful fields of employment could have been found than the survey of local and state historical records, even though the work inevitably presented unusual difficulties. The completion of the survey of historical records in Indiana is a source of genuine satisfaction.

We are indebted first of all to the Works Progress Administration for providing for the survey and financing it. The National Director of the project, Dr. Luther H. Evans, assured a fruitful product of the work by ably outlining it and drafting the forms to be used by the field workers so as to insure the greatest completeness with the least likelihood of errors. He and his assistants have done all that was possible for this nation-wide survey. Samuel J. Kagan, State Director of Indiana, deserves great credit for his energy and ability in organizing the office and field forces which have carried out the project. To assemble and organize more than one hundred and fifty persons in a new line of work in which there were very few local precedents, and to complete a survey of the county records in all the ninety-two counties, including the townships, at first, seemed almost impossible of accomplishment within a year. It has, however, been accomplished.

An advisory committee has helped guide work upon the project; though no meetings were held, its members in many instances were a

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great help. A word of appreciation must be recorded here for the county officers who courteously gave the representatives of the survey access to the records in their offices and cooperated in the making of the survey. Especially is the state indebted to those officers who made possible the photographing of old records for preservation in a central depository.

CHRISTOPHER B. COLEMAN

Director, Indiana Historical Bureau

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PART A. VERMILLION COUNTY AND ITS RECORDS SYSTEM

HISTORICAL SKETCH

Vermillion County, situated in the western part of the state, is bounded on the north by Warren County, on the east by the Wabash River, which separates it from Fountain and Parke Counties, on the south by Vigo County, and on the west by the State of Illinois. It has an area of 254 square miles.

Of the territory comprising Vermillion County, about one-third consists of fertile bottom lands lying adjacent to the Wabash River and its tributaries, Big and Little Vermillion Rivers and Norton's Creek. A terrace, or second bottom, one to four miles in width, lies in the vicinity of Perrysville and Newport. The northern and middle portions of the county, in large part, belong to the "Grand Prairie", which covers all of eastern Illinois and parts of western Indiana.

The relationship of the State of Indiana to the history of the United States as a whole begins with the landing and settlement of the English at Jamestown in 1607. The next year the French founded Quebec and began a series of explorations of the American continent that eventually led LaSalle to the mouth of the Mississippi. He claimed the whole valley,--the American Middle West--in the name of France. In Indiana, French trading posts had been established on the present sites of Fort Wayne, LaFayette, and Vincennes by 1733. The English also had been pushing into the Middle West principally by way of the Ohio Valley, and were engaged, as were the French, in the profitable fur trade and in establishing trading posts. In time, this

competition grew into an economic conflict which ended in the French and Indian War. The English were victorious, and by the terms of the Treaty of Paris, February 10, 1763, the Mississippi Valley, Louisiana as it was then called, was added to the British domain. Shortly after the opening of the American Revolution, General George Rogers Clark captured the fort at Vincennes from the British, and Virginia now claimed this vast stretch of territory. In 1784, Virginia relinquished her claim to the United States Government, and three years later the Northwest Territory was organized. Knox County was set up in 1790, the first real civil government over what is now Indiana. Indiana Territory was created by Congress in 1800, and, in 1816, Indiana was admitted as a state into the Union.

The area included within Vermillion County was acquired from the Indian by two treaties of cession. On September 30, 1809, the tribes composing the Miami Confederacy, the Potawatomi and the Delawares, ceded all their land south of the "Ten o'Clock Line", which ran in a northwesterly direction through Vermillion County, to the United States Government. This treaty, negotiated at Fort Wayne by General William Henry Harrison, was called Harrison's Purchase. The territory north of this was acquired from the Indian at the Treaty of St. Mary's, October 2-6, 1818. The Indian headquarters in the area of Vermillion County were for many years at Big Springs, a half mile south of the present site of Eugene. As many as 1,000 Indians would assemble there for meetings and councils. The regions south and southwest of the

Big Vermillion River were occupied by the Kickapoo or Moskitan Indians, who originally came into Indiana in small numbers from the north.

John Vannest was the first permanent white settler in the area now comprising Vermillion County. Some time in 1816, he and a man named Hunter explored the territory west of the Wabash River in search of a new home. Vannest selected a location a mile north of the present site of Clinton, and then returned to his temporary home in Fort Harrison, near Terre Haute. After entering three quarters of a section at the Vincennes Land Office and purchasing the other quarter, he moved to Vermillion County with his wife and family and built a log cabin. The next settler in the neighborhood was John Beard, who built a cabin where the town of Clinton now stands; a few years later, Beard built the first mill in the county. Eugene Township was first settled by Noah Hubbard and his family in 1816, and in 1818 Isaac Coleman built a cabin three miles south of Eugene. The first permanent settlements in Helt Township were made by the Helt family--George, John, Michael, and Daniel--and by a man named Obodiah Swayze.

Vermillion County was founded by an act of the general assembly, approved January 2, 1824, effective February 1, 1824, out of lands in Parke County and un-organized territory attached to Parke County. The legal boundaries were defined as follows: "Beginning on the west bank of the Wabash River, where the township line dividing townships numbered thirteen and fourteen north

of the base line, of range number nine west of the second principal meridian crosses the same; thence west to the state line; thence north to the line dividing townships numbered nineteen and twenty north; thence east to the Wabash river; and thence south, with the meanders of the said river, to the place of the beginning." ing." (1)

The north boundary of the county has been drawn with the township line, rather than on a due east and west line. the line was defined, as drawn here, by a law of January 15, 1833. (2)

The law forming the county attached for civil and criminal jurisdiction "all the country north of said county, which is or may be included in ranges nine and ten west, to the northern boundary of the state. " (3)

The officials composing the first county government were John Haines, Thomas Durham, and Isaac Chambers, commissioners; William W. Kennedy, clerk and recorder; William Fulton, sheriff; Greenup Castloman, surveyor; Matthew Stokes, coroner; and Caleb Bates, assessor.

In March 1824, the locating commissioners decided that the seat of county government should be situated on the site of Newport, but the town was not named until May. John Collott was appointed county agent, with instructions to lay out the new county seat town and dispose of the lots. The county was named Vermillion because of the "kool" or red-chalk which is found in large amounts along the Vermillion River. The word "Vermillion" is from the French, signifying a bright red pigment, consisting

of mercuric sulphide.

The first session of the board of commissioners was held in March 1824, at the home of James Blair, located about halfway between the towns of Eugene and Newport. The county was divided into four townships, and officials were appointed to administer them. At present, there are five townships in Vermillion County; Clinton, Eugene, Helt, Highland, and Vermillion.

The first term of the circuit court began May 6, 1824, at the home of James Blair. The presiding judge was Jacob Call, the associate judge was Jacob Andirck, and the prosecuting attorney was George R. C. Sullivan.

On June 24, 1824, the commissioners let the contract for the first courthouse in Vermillion County. This building, 24 x 36 feet in size, stood on the public square, and was completed the following November. The second courthouse, a red brick structure, was built in 1831 and partially destroyed by fire on January 29, 1844. This building was repaired and served the county until 1868, when a third courthouse was erected. In 1903, a wing was added, and on May 27, 1923, this structure was destroyed by fire. The fourth, and present courthouse was built in 1924 and is constructed of Indiana limestone.

Agriculture and coal mining are the principal occupations of the people living in Vermillion County. In analyzing contemporary economic trends within the county, it is necessary to keep in mind the fact that the population steadily increased until 1920; the figures for 1930 reveal a decline of considerable proportion.

This decline in population is also noticed in the incorporated cities and towns of the county: Clinton, Fairview Park, Universal, Cayuga, Dana, Porrysville, and Newport. Agriculture was in a depressed condition. Between 1920 and 1930 the number of farms and the total acreage cultivated decreased. The average farm became a little larger in size, and the number of farm owners and tenants declined. The total valuation of farm land and buildings dropped approximately 40% during the same period.

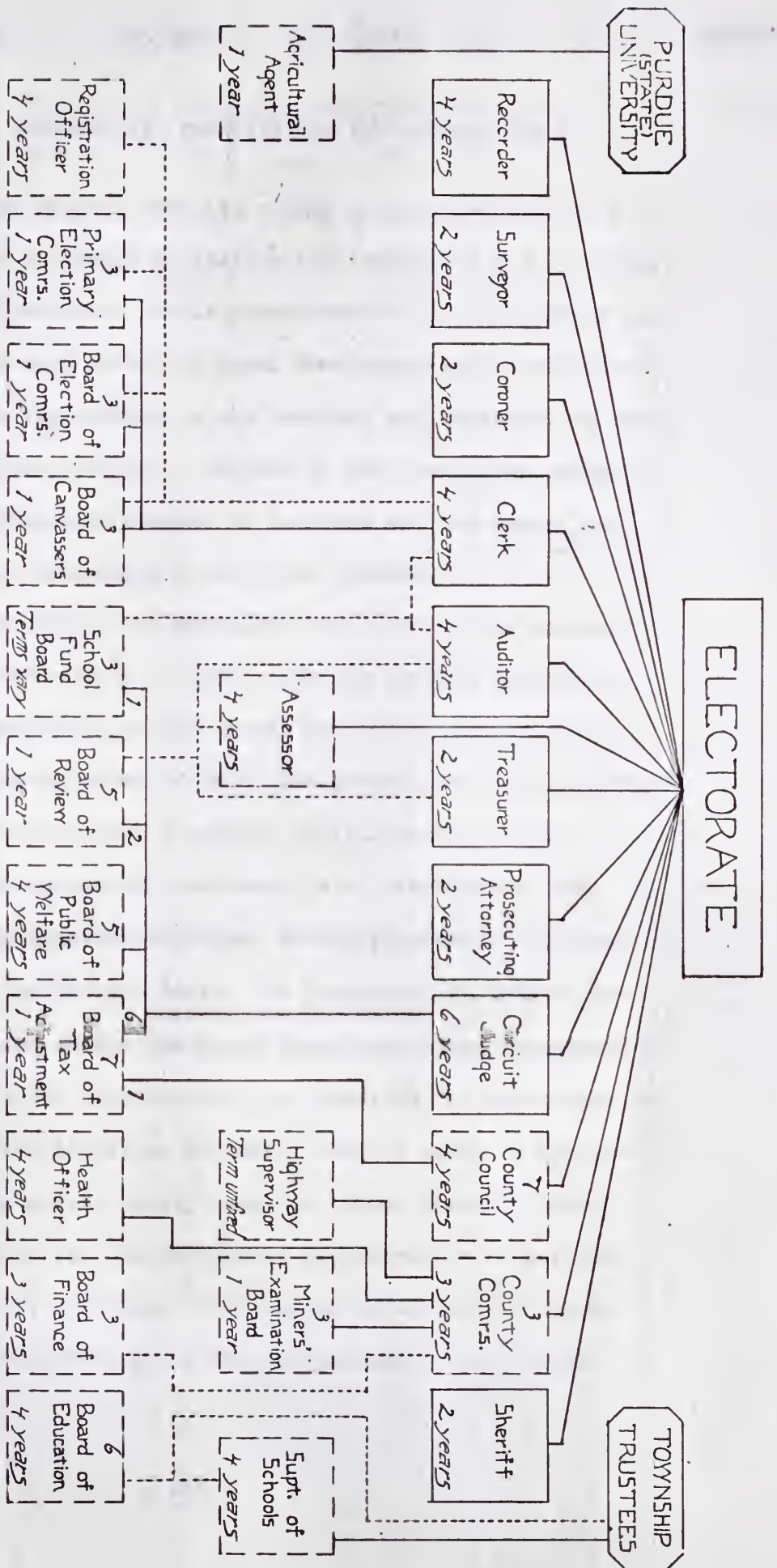
The years following 1920 have witnessed a reversal of this drift away from small towns and rural areas, and the decline of agriculture as a way of life.. The figures for 1935 record a "back to the land" movement of considerable size and importance. The economic crisis hit the urban resident the hardest, and unemployment in the cities forced many to return to agriculture for a livelihood. The number of farms and the total acreage cultivated exceeded the 1920 figures. The average farms became smaller, and the number of owners and tenants rose sharply. At the same time, the total valuation of farm land and building was reduced to about one-third the 1920 figure.

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- (1) Rev. Stat., 1823-24, p. 113. (3) Rev. Stat., 1823-24, p. 115.
(2) Acts, 1832-33, p. 13.

SOURCES

History of Parke and Vormillion Counties. (pp. 227-261.
Indianapolis. B. F. Bowen & Co., 1913.)

PENCE, GEORGE & ARMSTRONG, NELLIE C. Indiana Boundaries, Territory, State, and County. (p. 780. Indianapolis. Indiana Historical Bureau, 1933.)



Squares with solid lines - constitutional officers.
Squares with broken lines - statutory officers.

Figures - number of members and
term of office.

Solid lines - elected or appointed.
Broken lines - ex officio.

Chart of Vermillion County Governmental Organization

2. GOVERNMENTAL ORGANIZATION AND RECORDS SYSTEM

Vermillion County, with its county seat at Newport, is a subdivision of the State of Indiana for administrative, judicial, and political purposes. It is a creature of the legislature and possesses only such powers of local government as are conferred by acts of the legislature or are incident and necessary to carry out the provisions thereof. Created by the state, the county is subject to legislative control at any time and its powers may be amplified or diminished without its consent.

Vermillion County was organized by an act of the General Assembly, effective Feb. 1, 1824. (1) Its present government, as it functions today, is the result of its development under the original Constitution of 1816, the present Constitution adopted in 1851, and more than a century of legislative action.

The county system of government is an inheritance from England and the American Colonies, whence pioneers in Indiana brought their customs and laws. Its beginnings in Indiana are found in the laws of the Northwest Territory, which recognized the counties already established, and provided for courts and administrative officers, as follows: General court of quarter sessions of the peace, county court of common pleas, (2) and court of probate, (3) commissioners, (4) sheriff, (5) coroner, (6) recorder, (7) treasurer, (8) (circuit court). (9) These officers were appointed by either the governor or the court.

The laws of Indiana Territory provided for the appointment of additional officers: Surveyor, (10) assessor, (11) prosecuting attorney, (12) and county agent who conveys and receives conveyances of public lands. (13)

In the year of 1816 Indiana was admitted to the Union and the constitution of that year provided for the election in each county of a clerk of the circuit court, (14) recorder, (15) sheriff, and coroner, (16) and continued the other territorial officers until superseded. (17)

The legislature, in 1817, established a body called the board of commissioners, elected by the voters of the county; (18) the office of treasurer, who was appointed by the board of commissioners; (19) and in 1818 the office of surveyor, who was appointed and commissioned by the Governor of the state. (20)

When Vermillion County was organized in 1824, its government followed the form outlined above. With the changes enumerated below, the original organization continued practically unchanged for nearly thirty years.

In 1824, the board of commissioners was abolished, and its functions conferred upon the justices of the peace of the county, who constituted the board for doing county business, (21) until in 1831 the board of commissioners was reestablished, which consisted of three members elected by the voters. (22) In 1831 the legislature made the surveyor an appointee of the board of commissioners, (23) and in 1841 created the elective office of auditor. (24)

As the state grew, there was much dissatisfaction with the Constitution of 1816, but repeated attempts to change it did not succeed until 1850, when a constitutional convention was called which framed a new constitution. (25) This constitution was submitted to the qualified voters of the state and adopted in 1851 and proclaimed by the governor to be effective on November 1, 1851, and with amendments, remains the Constitution of Indiana. (26)

Each county is a political subdivision of the state and has an individual governmental organization. Although the Constitution of 1851 forbids special legislation, (27) and the general outline of the organization of county government remains the same, the general assembly has provided the necessary variations to take care of local needs and conditions. These variations lie chiefly in the number of officers and courts provided for counties within classifications based upon population. Urban and rural areas obviously cannot be ruled by the same number of officers. Each county has the constitutional officers, but the statutory officers vary in number, powers, and duties. The latter officers may be compulsory in all counties, or they may be optional and therefore established in only a few instances; others are authorized in only certain classes of counties, though the class may include only one county.

Indiana stands alone among the states of the Union in having a dual system of county governing boards, since the establishment in each county of a county council in 1899. (28)

Each county is governed by a board of commissioners and a county council. The duties of these agencies, with technical distinction, are enumerated in their proper places below.

From the beginning of the present century a tendency toward centralization of power in the hands of state authorities has taken from county officials many of their powers and duties and has greatly lessened the scope of those remaining. In older fields of finance, roads, and education, the state's supervision has greatly increased, and the creation of new state departments such as police, food and fire inspection, and public welfare, has caused heavy removal of local responsibility and control.

Present Administration

The Constitution of 1851 reorganized the governmental structure, enlarging the number of constitutional officers to be elected by the people of the county, as follows: (29)

Clerk of the circuit court, who, by statutory provision, keeps the records of the proceedings of all county courts and performs other administrative duties, including serving as registration officer and member of the county election boards.

Recorder, who makes and preserves a public record of all legal documents, both official and private, as may be prescribed by law.

Sheriff, who is conservator of the peace and executes orders of the county courts and boards.

Coroner, who holds inquests in all cases of death by violence and of suspicious circumstances.

Treasurer, who receives and disburses all county moneys including the collection of taxes, and serves as ex-officio member of the board of review.

Auditor, who, the financial agent of the county, compiles the county budget estimates, prepares the tax duplicates and serves as clerk and member of several county boards.

Surveyor, who has charge of all surveying and civil engineering work of the county, including the maintenance of drainage systems. (30)

The constitution also empowered the legislature to prescribe such other officers as may become necessary. (31) Under this authority the legislature has from time to time established the following statutory officers and boards:

Board of commissioners, the leading governing body of the county, often called the "county board", or the "board for doing county business". It consists of three members elected for terms of three years. The board furnishes and maintains county buildings and grounds, administers the financial transactions of the county and audits the accounts of all officers who handle moneys of the county, and is responsible for the maintenance of county highways. (32)

County council, another governing body, created in 1899, (33) to control the finances of county government. This council consists of seven members, elected for terms of four years. The council has power to fix the tax rate for county purposes and for all purposes where the rate is not fixed by law and is required to be uniform throughout the county; to adopt the county budget and the exclusive right to make appropriations from the county treasury; and the exclusive power to authorize the borrowing of money and the issuing of bonds. (34)

Superintendent of schools, in 1873, (35) who has general superintendence of all schools of the county outside of incorporated cities and towns. (36) Elected by the township trustees, (37) he is ex-officio member and president of the county board of education. (38)

Board of education, in 1873, (39) consisting since an amendment of 1877 of the superintendent of schools, township trustees, and the chairman of school trustees of each city and town of the county. The board considers the general wants and needs of the schools and school property, and all matters relating to the purchase of school furniture, books, maps, and charts. (40)

Health officer, in 1881, originally secretary of the board of health, (41) abolished by an act of 1909, which created the office of health commissioner, (42) whose title was changed in 1935 to health officer. He is appointed by the board of commissioners and must be legally qualified to

practice medicine, and enforces the health laws of the state. (43)

Assessor, in 1891, (44) who instructs and advises the township assessors, reviews their returns and examines the tax duplicates, assesses omitted real and personal property, (45) and appraises estates for inheritance taxes. (46) He is elected by the voters of the county, (47) and is ex-officio member and president of the board of review. (48)

Board of review, in 1891, whose members are the county assessor, auditor, and treasurer, (49) and, by an amendment of 1919, two freeholders of opposite political parties, appointed by the judge of the circuit court. (50) This board equalized tax assessments as between townships or other taxing units and between individual property owners, and may set aside the aggregate assessment, if too high or too low, of the whole county or any taxing unit thereof and order a new assessment, (51)

Board of finance, in 1907, consisting of the board of commissioners, with the auditor as secretary. (52) This board has the custody of county funds and selects the depositories, (53) apportioning the deposits among the banks in agreement with other municipal corporations in the county according to the total resources of the depositories. (54)

Agricultural agent, in 1913, who, under the supervision of Purdu University, conducts farmers' institutes and other movements for the advancement of agriculture and country life, and aids the superintendent of schools and the teachers of the county in agricultural education and domestic science.

He is appointed by the director of agricultural extension service of Purdue University, subject to the approval of the state board known as the county agricultural agent board. (55)

The legislature, in 1923, enacted a law in which it created a minors' examination board for counties in which there is located a coal mine employing ten or more miners. The board is appointed annually by the county commissioners and consists of two resident minors with five years' mining experience who are engaged as coal miners in the county, and one resident coal operator of the county. (56) The duties of the board include examining coal minors, issuing certificates to those who have passed the examination, and issuing permits to persons desiring to qualify as minors. (57)

Highway supervisor, in 1933, who supervises, under the direction of the board of commissioners, the repair and maintenance of all county highways. The board of commissioners makes the appointment and may appoint the surveyor as highway supervisor. However, the board of commissioners of Vermillion County has appointed an extra officer as highway supervisor. (58)

Board of tax adjustment, in 1933, consisting of seven members, (59) who, by an amendment of 1937, are: One member of the county council, chosen by the council; the mayor of the largest city in the county or any public official of any city in the county, appointed by the mayor of the largest city of the county; one member of the county board of education, selected by such board; and four freeholders appointed by the

judge of the circuit court. The board examines any tax levy and the corresponding items of the budget, and adjusts the tax rate so that it shall not exceed, in any municipal corporation, the total tax rate prescribed by law. (60)

School fund board, in 1935, consisting of three members; the auditor and the clerk of the circuit court, ex officio, and one member appointed by the judge of the circuit court. The board makes all loans from the common school and the congressional township school fund to owners of real estate, duly secured by mortgage. (61)

Department of public welfare, in 1936, (62) comprising the board of public welfare, consisting of five members appointed by the judge of the circuit court, (63) and the director of public welfare, appointed by the board. (64) The department administers the measures of public welfare as prescribed by law and the rules of the state department. (65)

Registration officer, in 1933, who is the clerk of the circuit court ex officio. He conducts the registration of voters (66) and furnishes a list of the registered voters to the inspector of each precinct. (67)

Board of election commissioners, in 1889, consisting of the clerk of the circuit court and two persons appointed by him, of opposite political parties. The board prepares, prints, and distributes ballots for general election (68) and appoints the precinct officials. (69)

Board of canvassers, in 1905, which is the board of election commissioners. (70) The board canvasses, tabulates, and compiles the election returns of the county (71) and certifies the candidates elected. (72)

Board of primary election commissioners, in 1915, consisting of the clerk of the circuit court and two persons appointed by him, of opposite political parties. The board prepares, prints, and distributes ballots for primary elections. (73)

Judicial

The judicial system of Vermillion County, as of other Indiana counties, is prescribed by the constitution and subsequent acts of the Indiana General Assembly. The constitution authorized and directed that the state be divided into judicial circuits. (74) Vermillion County, constitutes the forty-seventh circuit, established in 1915. (75) Previously, it was part of a judicial circuit to which other counties were attached. The constitution further provides for the election of a judge (76) and a prosecuting attorney for the circuit, (77) and a clerk of the circuit court. (78) The circuit court has original exclusive jurisdiction in all cases, criminal, civil, probate, and juvenile, except where exclusive or concurrent jurisdiction is conferred by law upon justices of the peace, and such appellate jurisdiction as is conferred by law. It also has jurisdiction of all other causes, matters, and proceedings where exclusive jurisdiction

thereof is not conferred by law upon some other court or office. (79)

Records System

The records of Vermillion County began with its creation in 1824. The establishment of each of the county offices and bureaus inaugurated their records which were kept in such fashion as the incumbents saw fit, following in the main the directions of the general assembly under the provisions for each respective office. In 1909, the legislature established the state board of accounts, which formulates, prescribes, and installs systems of accounting and reporting which are uniform for every public office of the same class. (80) Under this law some of the records were combined to eliminate separation, duplication, and overlapping. The board also permits the use of bound loose-leaf records in almost all cases where the records are typed. The quality of the papers and ink and the binding and rebinding practices are left to the judgment of the board of county commissioners, except that a good quality is required.

Whenever it may be necessary for the preservation of the records of any office, it is the duty of the board of commissioners to issue an order directing the officer in charge to copy and transcribe the records. (81)

In 1925 a law was passed permitting county officials, at their discretion, to turn over to the archives division of the state library for permanent preservation, any official books, records, documents, original papers, newspaper files, or printed books and

material not in current use in their offices. (82) This law is optional and has been ineffectual. County officials are loath to part with records, even when no longer in use and in spite of lack of storage space, anticipating a possible call for them. Consequently, they have only occasionally availed themselves of this provision for permanent preservation of their old records.

The recorder and other county officers, by an act of 1927, are authorized to record deeds, mortgages, and other instruments by any approved photographic process adopted by the board of commissioners. (83)

In 1937, the general assembly authorized the director of the state library, at his discretion, to make a copy, by photography or in any other way, of any official book, record, document, original paper, newspaper, or printed book or material in any county, city, or other public office, for preservation in the state archives. All public officials must permit copies to be made of the books, records, documents, and papers in their respective offices. (84)

(1) Rev. Stat., 1823-24, p. 113.

(2) Laws, Northwest Territory, Acts 1788, ch. 2, pp. 4, 7.

(3) Ibid., ch. 3.

(4) Ibid., Acts 1795, p. 201.

(5) Ibid., Acts 1788, ch. 2.

p. 8.

(6) Ibid., Acts 1788, ch. 9, p. 24.

(7) Ibid., Acts 1795, p. 197.

(8) Ibid., Acts 1792, ch. 2, sec. 6.

(9) Ibid., Acts 1788, ch. 2, pp. 6-7; Acts 1795, pp. 156-157, sec. 9.

(10) Laws, Indiana Territory, Acts 1802, p. 25, sec. 1.

(11) Ibid., Acts 1805, ch. 32, sec. 1.

(12) Ibid., Acts 1810, ch. 10, sec. 5.

(13) Ibid., Acts 1813, ch. 10, sec. 2.

(14) Const. 1816, art. 5, sec. 8.

(15) Ibid., art. 11, sec. 10.

(16) Ibid., art. 4, sec. 25.

(17) Ibid., art. 12, sec. 3.

(18) Acts 1816-17, ch. 15, sec. 1.

(19) Ibid., ch. 17, secs. 1-2.

(20) Acts 1817-18, ch. 30, sec. 1.

- (21) Rev. Laws 1824, ch. 15, secs. 1, 11, 16-17.
- (22) Rev. Laws 1831, ch. 20, secs. 1, 12, 14.
- (23) Ibid., ch. 102, sec. 1.
- (24) Acts 1841, ch. 2, sec. 1.
- (25) Acts 1850, ch. 21, sec. 9.
- (26) Kettleborough, Charles. Constitution Making in Indiana. Vol. 1, p. 222.
- (27) Constitution, art. 4, sec. 22.
- (28) Acts 1899; 26-501.
- (29) Const., art. 6, sec. 2.
- (30) For citations, see the legal status essays of these officers in section B.
- (31) Const., art. 6, sec. 3.
- (32) 1 Rev. Stat. 1852, Acts 1929; Burns 26-601, 1 Rev. Stat., 1852, Acts 1935; Burns 1937 suppl., 26-620; Acts 1919; Burns 36-301.
- (33) Acts 1899; Burns 26-501.
- (34) Acts 1899; Burns 26-515, 26-520; Acts 1899, 1921, 1929; Burns 26-532.
- (35) Acts 1873, ch. 25, sec. 2.
- (36) Acts 1899; Burns 28-704.
- (37) Acts 1899, 1911, 1923; Burns 28-702.
- (38) Acts 1873, 1877; Burns 28-801.
- (39) Acts 1873, ch. 25, sec. 8.
- (40) Acts 1873, 1877; Burns 28-801.
- (41) Rev. Stat., 1881, sec. 4993.
- (42) Acts 1891, 1909; Burns 35-108.
- (43) Acts 1935; Burns, 1937 suppl., 35-118.
- (44) Acts 1891, ch. 99, sec. 112.
- (45) Acts 1919; Burns 64-1102.
- (46) Acts 1931, 1933; Burns 6-2408.
- (47) Acts 1919, 1921; Burns 64-1101.
- (48) Acts 1919, 1920 (Spec. Sess.); Burns 64-1201.
- (49) Acts 1891, ch. 99, sec. 114.
- (50) Acts 1919, 1920 (Spec. Sess.); Burns 64-1201.
- (51) Acts 1919; Burns 64-1205.
- (52) Acts 1907; Burns 61-606; Acts 1937; Burns, 1937 suppl., 61-629.
- (53) Acts 1937; Burns, 1937 suppl., 61-636.
- (54) Ibid., 61-635.
- (55) Acts 1913, 1923, 1927, 1937; Burns, 1937 suppl., 28-4911.
- (56) Acts 1923; Burns 46-1001.
- (57) Acts 1923, Burns 46-1006.
- (58) Acts 1933; Burns 36-1103, 36-1110.
- (59) Acts 1933; Burns 64-304.
- (60) Acts 1937; Burns, 1937 suppl., 64-310.
- (61) Acts 1865, 1935; Burns, 1937 suppl., 28-209.
- (62) Acts 1936 (Spec. Sess.); Burns, 1937 suppl., 52-1117.
- (63) Ibid., 52-1118.
- (64) Ibid., 52-1119.
- (65) Ibid., 52-1120.
- (66) Acts 1933, 1935; Burns 1937 suppl., 29-306.
- (67) Acts 1933, 1935; Burns, 1937 suppl., 29-317.
- (68) Acts 1899; Burns 29-1002.
- (69) Acts 1929, 1933; Burns 29-804; Acts 1929; Burns 29-805, 29-806, 29-807.
- (70) Acts 1905, 1927; Burns 29-1401.
- (71) Acts 1905; Burns 29-1404.
- (72) Ibid., 29-1405.
- (73) Acts 1915, 1917; Burns 29-504.
- (74) Const., art. 7, sec. 9.
- (75) Acts 1915; Burns 4-332.
- (76) Const., art. 7, sec. 9; Acts 1881; Burns 4-301.
- (77) Ibid., sec. 11; 2 Rev. Stat. 1852; Burns 49-2501.
- (78) Ibid., art. 6, sec. 2; 2 Rev. Stat. 1852; Burns 49-2701.

- (79) Acts 1831 (Spec. Sess.); Burns 4-303. (82) Acts 1925, 1937; Burns, 1937 suppl., 63-830.
 (80) Acts 1909; Burns 60-202, 60-224. (83) Acts 1927; Burns 49-3207.
 (81) Acts 1877; Burns 26-634. (84) Acts 1925, 1937; Burns, 1937 suppl., 63-830.

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Also the Session Laws of the General Assembly of the State of Indiana, 1816-1937.

HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

Vermillion County courthouse, built in 1924, is situated on a public square facing Main Street in Newport. Constructed of Indiana limestone, it extends 120' by 93' and contains a basement and three floors, in the former of which is a storage room for records. The first floor contains the offices of the board of public welfare and the agricultural agent; the second floor contains the offices of the recorder, the auditor, the treasurer, and the highway supervisor; and the third floor contains the offices of the clerk, the sheriff, and the superintendent of schools.

Commissioners

Records of the commissioners are housed in the auditor's record room (q.v., infra).

Council

All records kept by the council are housed in the auditor's record room (q.v., infra).

Clerk

Located on the northeast corner of the third floor, the clerk's office and record room measure 27' by 25' by 12' and 29' by 26' by 12' respectively. Both are well lighted, well ventilated, and in good condition, having concrete floors and plastered

walls and ceilings. The office houses 20' of bound volumes and 186' of unbound records in file boxes 9" deep, no space for expansion on the present shelving and none for additional shelving being obtainable. The record room contains 142' of bound volumes and 225' of unbound records in file boxes 14" deep, likewise allowing no space for expansion. In the office are 12% of the clerk's records, 38% of the records of the circuit court, 7% of the records of the common pleas court, 20% of the coroner's records, and 30% of the health officer's records. In the record room are 45% of the clerk's records, 61% of the records of the circuit court, 93% of the records of the common pleas court, and 80% of the coroner's records. The other 43% of the clerk's records are housed in the basement storage room. Both rooms are equipped with excellent accommodations for users of the records.

Recorder

On the second floor, directly under the clerk's office and record room, are the office and record room of the recorder. These rooms have concrete floors, plastered walls, and plastered ceilings, and are well lighted and well ventilated. The office, measuring 29' by 23' by 14', houses 8' of unbound records in file boxes 14" deep arranged on a desk--5% of the recorder's records. There is space for the installation of shelving. In the record room, which is 27' by 25' by 14' are 900' of shelving, on which are 75' of bound volumes and 15' of unbound records in

file boxes 14" deep, these comprising 95% of the recorder's records and all the records of the surveyor. Satisfactory accommodations are provided both in the office and the record room for users of the records. The other 1% of the recorder's records is housed in the basement storage room.

Circuit Court

Circuit court records are kept in the clerk's office and record room and the basement storage room (q.v., supra).

Common Pleas Court

Records of the common pleas court are housed in the clerk's office and record room (q.v., supra).

Sheriff

The sheriff's office, adjoining the clerk's record room on the east side of the third floor, is well lighted and well ventilated, and measures 24' by 15' by 12'. It has a concrete floor and plastered walls and ceiling. One foot of bound volumes and 1' of unbound records in file boxes 20" deep are housed on 13' of shelving and on a counter. Space for shelving, which is needed, can be obtained here. All the sheriff's records are housed in his office, which provides excellent accommodations for users of the records.

Coroner

Records of the coroner are housed in the clerk's office and record room (q.v., supra).

Assessor

All the records of the assessor are housed in the auditor's office (q.v., infra).

Board of Review

The records of this board are kept in the auditor's record room (q.v., infra).

Board of Tax Adjustment

The board of tax adjustment also houses its records in the auditor's record room (q.v., infra).

Board of Finance

Board of finance records are housed in the auditor's record room (q.v., infra).

Treasurer

Two rooms--an office and a record room--on the northwest corner of the second floor, are occupied by the treasurer. These rooms have concrete floors and plastered walls and ceilings. Lighting and ventilation are good, and users of the records are

provided with satisfactory accommodations. The office houses 7' of bound volumes on wood shelving, 11' of which are unoccupied, while the record room is equipped with 173' of metal shelving, on which are 72' of bound volumes. Of the treasurer's records, 10% are housed in his office, 89% in his record room, and 1% in the basement storage room.

Auditor .

The auditor's office and record room, the former measuring 29' by 24' by 17', and the latter 29' by 19' by 17', occupy the southwest corner of the second floor. Well lighted and well ventilated, both office and record room have concrete floors and plastered walls and ceilings, and both provide adequate accommodations for users of the records. On 100' of shelving in the office are 42' of bound volumes, 5' of unbound records in file boxes 11" deep, and 25' of miscellaneous material. This room houses 15% of the auditor's records and all the assessor's records. The record room is equipped with 1000' of shelving, carrying 400' of bound volumes and 81' of unbound records in file boxes 11" deep. These comprise 84% of the auditor's records and all the records of the commissioners, the county council, the board of review, the board of tax adjustment, and the board of finance. The remaining 1% of the auditor's records is housed in the basement storage room.

Board of Education

The records of the board of education are housed in the office of the superintendent of schools (q.v., infra).

Superintendent of Schools

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The office of the superintendent of schools, located on the northwest corner of the third floor, measures 25' by 19' by 12'. It is well lighted, well ventilated, and in good condition, having a concrete floor, plastered walls, and plastered ceiling. Twenty feet of unbound records--all the records of the superintendent of schools and the board of education--are housed in filing cabinets. Adequate accommodations are provided in this office for persons consulting the records.

Health Officer

The office of the health officer is located at present in the professional office of the incumbent in Dana. The records are housed in a room to the rear of the main office. This room, measuring 18' by 15' by 10', has a wood floor and plastered walls and ceiling, and is well lighted and well ventilated. On a table are arranged 3' of bound volumes, comprising 70% of the health officer's records. The remaining 30% of the records are housed in the clerk's office. Adequate accommodations are provided for users of the records.

Board of Public Welfare

The office of the board of public welfare, on the northeast corner of the first floor, houses all the records of that board. It has a concrete floor, plastered walls, and plastered ceilings. Five inches of bound volumes are arranged on a desk, and 4' of unbound records are housed in filing cabinets, space, both for expansion in the filing cabinets and for shelving, being available. Users of the records are furnished with excellent accommodations in this room.

Surveyor

All the surveyor's records are housed in the recorder's record room (q.v., supra).

Highway Supervisor

On the east side of the second floor is the highway supervisor's office. Measuring 27' by 20' by 17', it is well lighted and well ventilated, and furnishes excellent accommodations for persons consulting the records. It has a concrete floor, plastered walls, and plastered ceiling. All the records of the highway supervisor, consisting of 3" of bound volumes and 40' of unbound records, are housed here, the former on a table and the latter in filing cabinets. Space for shelving and, in the filing cabinets, for future records, can be obtained.

Agricultural Agent

A main and a private office on the west side of the first floor are occupied by the agricultural agent. Both have concrete floors and plastered ceiling and walls; ventilation and lighting in both are good, and good accommodations are provided for users of the records. The main office, which is 20' by 19' by 12', is equipped with filing cabinets, in which 14' of unbound records are housed, leaving sufficient space for expansion. The private office, which measures 20' by 8' by 12', contains 20' of unbound records in filing cabinets, in which there is likewise sufficient space for expansion. In the main office are 75% of the agricultural agent's records and in the private office, 25%.

Basement Storage Room

In a room in the southeast corner of the basement, old records of several offices are stored. Its brick and stone walls and ceiling and its concrete floor are in good condition, and it is well ventilated; but its lighting is poor, the records are disarranged and dusty, and additional shelving is needed. The shelving is completely filled with 120' of bound volumes and 65' of unbound records in file boxes 10" deep. These comprise 43% of the clerk's records and 1% each of the records of the circuit court, the recorder, the auditor, and the treasurer. No accommodations are furnished for users of the records.

Review

There is only one room of the county offices in Vermillion County in which conditions are unsatisfactory, and that room, as it is in many counties, is the basement storage room. The clerk's office and record room, it is true, cannot house many future records, but if the basement storage room were improved--if 200' of additional shelving were constructed, the volumes rearranged, the room cleaned, the lighting improved, and accommodations for users provided--old and obsolete records could be moved there from the clerk's office, giving that office sufficient space. Not only is this advisable for the purpose stated above, but it is truly necessary for the proper housing and preservation of the records which it now contains. The improvements enumerated above are therefore recommended by the Historical Records Survey.

4. LIST OF ABBREVIATIONS, SYMBOLS, AND EXPLANATORY NOTES

The Style Manual of the United States Government Printing Office is the authority followed herein.

Acts	(Session) Laws of the State of Indiana (commonly referred to by binder's title, "Acts"). By authority ... (of the) Secretary of State (of Indiana)
agr. agt.	agricultural agent, agricultural agent's
alph.	alphabetical, alphabetically
approx.	approximately
arr.	arranged
art.	article
assr.	assessor, assessor's
aud.	auditor, auditor's
avor.	average
bdl.	bundle
Bldg.	Building
bsmt.	basement
Burns	Burns, Harrison, editor, Annotated Indiana Statutes containing all acts of a general and public nature in force September 1, 1933. 12 vols. The Bobbs-Morrill Company, Indianapolis, Ind. (c1933 and 1934) With Supplement 1936 in pocket in back cover. (Year is given in reference only in citations to supplement. Numbers refer to sections which run in one continuous, consecutive series as explained in Burns 1:iii-iv.)
c	copyright (before date)
C.C.	County Courthouse
ch.	chapter

chron.	chronological, chronologically
clk.	clerk, clerk's
comr.	commissioner, commissioner's, commissioners, commissioners'
Const.	Constitution of Indiana (refers to present constitution unless date follows)
cor.	coroner, coroner's
hdw.	handwritten
hi. sup.	highway supervisor, highway supervisor's
hlth. offr.	health officer, health officer's
ibid.	ibidem (same reference as that immediately foregoing)
Ind.	Indiana; Indiana Reports (when preceded by the volume number, reference is to the official state court reports).
Laws Ind. Terr.	Laws of Indiana Territory, The: 1801-1809. Edited by Francis S. Philbrick. Collections of the Illinois State Historical Library: Vol. 21. Reprinted with supplementary Indiana material. Indianapolis, Ind. Historical Bureau, 1931.
Laws. N. W. Terr.	Laws of the Northwest Territory, The: 1788-1800. Edited by Theodore Calvin Pease. Illinois State Historical Library Law Series: Vol. 1. Springfield, Ill. Reprinted by the Illinois State Bar Association. (c1925)
mi.	mile
n.	north
ne.	northeast
no., nos.	number, numbers
nw.	northwest
off.	office
p., pp.	page, pages

pr. frm	printed form
pt.	part
pvt.	private
pros. atty.	prosecuting attorney, prosecuting attorney's
q.v.	which see
rec.	record
recr.	recorder, recorder's
Rev. Laws 1831	Revised Laws of Indiana, ... enacted by the general assembly at their fifteenth session ... Published by authority of the general assembly. Indianapolis, 1831.
Rev. Stat. 1843	Revised Statutes of the State of Indiana, passed at the twenty-seventh session of the general assembly.... Printed and published according to law. Indianapolis, 1843.
1 Rev. Stat. 1852) 2 Rev. Stat. 1852)	Revised Statutes of the State of Indiana, passed at the thirty-sixth session of the general assembly ... 2 vols. Printed and published according to law. Indianapolis, 1852.
Rev. Stat. 1881	Revised Statutes of Indiana ... Collated and annotated by James S. Frazer, John B. Stotsenburg, and David Turpie, Commissioners. By authority of the general assembly, Chicago, Ill. B. B. Myers and Company, 1881.
rm.	room
s.	south
sec.	section
se.	southeast
shf.	sheriff, sheriff's
spo. sess.	special session
stat.	statutes
stg.	storage

suppl.	supplement
sur.	surveyor, surveyor's
supt., supt. sch.	Superintendent, superintendent's, superintendent of schools
sw.	southwest
tr.	treasurer, treasurer's
twp.	township
U. S.	United States
vol., vols.	volume, volumes
vt.	vault
wfr.	welfare
--	current
'	foot, feet
"	inch, inches

Other abbreviations in common use are occasionally used.

Explanatory Notes

The inventory of the records of each bureau is preceded by an explanatory section, giving its legal status and functions. In this brief essay the inception date of each office is given as a comparative basis for the dates of the records. If the office was established before the origin of the county, the date of organization is the inception date. Whenever the inception date of records is later than the date of the organization of the county, it is by reason of statutory inauguration.

Entries are grouped under an outline classification, using headings and subheads according to relative functions. The

first breakdown is centered in capitals and lower-case; the second breakdown is relative to the first and is in capitals and lower case, underscored at the margin.

Each entry has two parts or paragraphs: Title and description. Occasionally an entry will have a third cross-reference paragraph.

I. The title consists of:

1. Entry number. The entries are numbered consecutively within the county.
2. Titles in capitals, enclosed in parentheses, are supplied by the Historical Records Survey, because the volume or file has no title. Words in capitals and lower case, enclosed in parentheses, are also supplied, where it is necessary to explain the type of records more fully or where the exact title borne by the record is incorrect.
3. Period covered by the record, showing beginning and ending dates by years only. In a divided year, the months and days are given. A dash in place of an ending date denotes a continuous open record.
4. Quantity.
5. Markings, if a series or a part of a series. Where the entry consists of one unit, marked 1, the marking is omitted; if otherwise marked, except by dates, marking is given. If marking is inconsistent or confusing, the notation "Labeling varies" follows the quantity.
6. Missing volumes.
7. Subtitles or variations in title.

II. The description consists of:

1. A complete description of the record, its contents, and its purpose, with a resume of the column headings or subjects treated.

2. Method of arrangement or indexing.

3. Nature of recording. Modern records are almost exclusively in printed form, filled in by hand or typewriter as stated in entry.

4. Condition. Unless good or excellent, in which case, it is omitted.

5. Number of pages averaged for a series.

6. Size, averaged for a series, is given in inches unless otherwise specified; hence the inch sign is omitted.

7. Location. The place of custody (the room in which the records are located) is given in the entry, except, as stated in the essay on the legal status of the office, in cases where all, or the majority, of the records are in one room.

III. Cross-references made to other entries.

1. For records which have relative functions.

2. For records having earlier or later recordings under a different title or type of record.

3. For records on which additional information may be found in other entries.

Whenever an entry contains more than one type of record, all the dates are given in a master entry under the actual title or under a complete title, if supplied, with reference to subordinate entries for each part. The subordinate entries consist of title, dates, and description only.

I. COUNTY COMMISSIONERS

The board of commissioners is a statutory body comprising three members elected for a term of three years. Elections are so arranged that one member shall retire each year. The county is divided into three districts from each of which one member is elected by the electorate of the entire county. (1) Vermillion County has had a board of commissioners from its creation in 1824, as provided in the acts of 1817, (2) and the revised statutes of 1852. (3)

The board was intended to be the administrative and executive head of the county. In 1899 the fiscal powers were vested exclusively in the county council (q.v.) which was then created. (4)

The board of commissioners is a corporate body with powers to sue and be sued, and possessing duties, rights, and powers incident to corporations. (5) It meets in regular session every month on the first Monday and in special sessions as called by the county auditor, its ex-officio clerk. (6)

Its principal functions are: Control of county property, allowance of claims against county, (7) letting of county contracts, supervision of contracts of maintenance of roads and bridges, (8) preparation of annual budget estimates, (9) and exercise of the right of eminent domain. (10) Other powers, in specific instances, have been conferred upon the board by the legislature, chiefly; to abolish or change township or precinct boundary lines, (11) to

establish libraries (12) and hospitals, (13) to authorize payment of bounties, and to offer rewards. (14)

The commissioners, by virtue of their office, were constituted a board of turnpike directors, by an act of 1879, for the management and control of all free turnpikes in the county. Each director had personal supervision of one district. Their powers were to appoint suitable persons to supervise the work of repairs; contract for labor and materials; enter upon lands to take gravel, and to give certificates of payment; and to appoint a clerk of the board. (15) An act of 1905 made the county auditor the clerk of the board. (16)

This board was abolished in 1913, and the highways were placed in charge of a superintendent of highways appointed by the commissioners. (17)

This office was likewise abolished twenty years later, and supervision of highways was transferred to the surveyor (q.v.) unless the commissioners appoint a highway supervisor (q.v.) (18) The county commissioners may employ the surveyor to serve as highway supervisor. (19)

All the records are located in the courthouse.

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- (1) 1 Rev. Stat. 1852; Acts 1929; Burns 26-601, 26-602, 26-603.
 - (2) Acts 1817, ch. 14, sec. 1.
 - (3) 1 Rev. Stat. 1852; Acts 1929; Burns 26-601.
 - (4) Acts 1899; Burns 26-501, 26-515, 26-529, 26-532, 26-533.

- (5) 1 Rev. Stat. 1852; Burns 26-606.
- (6) Acts 1863; Burns 26-607.
- (7) 1 Rev. Stat. 1852; Burns 26-620.
- (8) Acts 1905; Burns 36-1301.
- (9) Acts 1899; Burns 26-516.
- (10) Acts 1899; Burns 26-2101.
- (11) Acts 1859; Burns 26-701.

County Commissioners

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| (12) 1 Rev. Stat. 1852; Burns
41-502. | (16) Acts 1905, pp. 521-579. |
| (13) Acts 1903; Burns 22-3201. | (17) Acts 1913, ch. 330, sec. 1. |
| (14) Acts 1875; Burns 26-1101. | (18) Acts 1933; Burns 36-1101 to
36-1109. |
| (15) Acts 1879, p. 226. | (19) Acts 1933; Burns 36-1110. |

Court Proceedings and Reports

1. COMMISSIONERS' RECORD, 1824--. 28 vols.

Minutes of meetings of the board, showing business transacted, action on auditor's reports, bids on improvement projects, purchase of materials and supplies, contracts, fees collected, and special elections to fill vacancies in public offices. Indexed alph. by names of subjects or projects. Typed. 554 pp. 17 x 12 x 3. Aud. vt.

2. COMMISSIONERS' PAPERS, 1900--. 110 file boxes.

Record of appropriations and allowances approved by board, showing date, to whom allowed, amount, nature of claim, signatures of board members, and seal. Arr. chron. 11 x 5 x 12. 104 file boxes, 1900-1934, Aud. rec. rm.; 6 file boxes, 1934--, Comr. rm.

3. CERTIFICATE OF SPONSOR'S CONTRIBUTION, 1935--. 1 file drawer.

Record of materials and supplies the sponsor of any project will give or purchase for its completion, if the government defrays the cost of labor. No index. 34 x 4 x 25. Hi. Sup.

4. POOR ASYLUM RECORD, 1897--. 3 vols.

Report of superintendent of poor asylum, showing conditions of inmates, property, and products, financial transactions in purchases of supplies, sale of surplus farm products, and balance on hand. Arr. chron. Hdw. 200 pp. 18 x 12 x 1. 1 vol., 1897-1924, Aud. rec. rm.; 2 vols., 1924--, Aud. vt.

5. REPORT OF AUDITOR TO BOARD OF COMMISSIONERS, 1921-26.

1 file drawer.

Report of auditor's settlements, showing detailed statements on distribution of all county funds. Arr. chron. 38 x 2 x 25.

Comr. rm.

6. LIQUOR PAPERS, 1907-18. 3 file boxes.

Documents pertaining to cases connected with the conduct of the liquor business, showing applications for permits, filing of bonds, pleas in abatement, and motions to dismiss pending charges of liquor law violations. Arr. chron. 10 x 5 x 11.

Bond Issues

7. CANCELED BONDS, 1910--. 20 file boxes.

Retired public improvement bonds, showing gravel road bonds, public building and institution bonds, courthouse building bonds, date of issue, amount, and date canceled. Arr. chron. 12 x 5 x 12. Aud. vt.

8. CANCELED BONDS AND COUPONS, 1928-30. 2 file boxes.

Statements from holders of road improvement bonds calling for payment of bond amount or redemption of coupons for interest due, showing date, name of road, township, and amount due. Arr. chron. 10 x 5 x 11.

Petitions

9. GRAVEL ROADS, 1878-95. 2 file boxes.

Instruments pertaining to improvements of gravel roads, showing petitions of taxpayers for improvements, survey by county engineer,

reports of viewers, specifications, bids on letting contract, and engineer's inspection and report after completion of work. No index. 10 x 5 x 11.

Requisitions, Bids and Contracts

10. CONTRACTS, 1928--. 2 file boxes.

Contracts for materials and supplies for county institutions, public constructions, and building of roadways, showing date, nature of merchandise bid on, quantity, and total cost. Arr. chron. 10 x 5 x 12. Aud. vt.

11. CONTRACTS, MACHINERY AND SUPPLIES, 1924-27. 1 file box.

Contracts for the purchasing of road machinery, showing bids, decision of board, contract to successful bidder, kind of machinery, projects on which it is to be used, and costs. Arr. chron. 10 x 5 x 11. Aud. off.

12. BRIDGE REPAIRS, 1919-24. 1 file box.

Instruments pertaining to building or repair of bridges, showing engineer's description and specifications of work, contractor's bids and bonds, execution of contract, and engineer's report at completion. No index. 10 x 5 x 11.

Claims and Allowances

13. CLAIM AND ALLOWANCE RECORDS, 1866--. 23 vols. (1-23).

Title varies: Commissioners' Docket.

Record of claims passed by commissioners for payment, showing claim number, date, name of claimant, residence, title of appropriation,

amount of fund, and warrant number. Indexed alph. by names of claimants. Hdw. 590 pp. 18 x 11 x $3\frac{1}{4}$. 22 vols., 1866-Dec. 19, 1933, Aud. rec. rm.; 1 vol., Dec. 19, 1933--., Aud. off.

For prior records, see ontry 1.

14. OLD AGE PENSIONS, 1935-36. 2 vols.

Documents pertaining to granting old age pensions, showing date, pensioner's name and address, appropriation number, dates of issue and return, and amount. Arr. chron. Hdw. 500 pp. 18 x 13 x $3\frac{1}{2}$. 1 vol., Jan. 15-Dec. 24, 1935, Aud. rec. rm.; 1 vol., Dec. 24, 1935--., Aud. off.

See also entries 227-232, 135-136.

15. STATE INSTITUTION EXPENSE, 1928--. 3 file boxes.

Record of cost of maintenance of inmates in county and state institutions, showing date, number of inmates or patients, and itemized accounting of costs. Arr. chron. 10 x 5 x 12. Aud. vt.

Roads, Bridges, and Ditchos

16. GRAVEL ROADS, 1871--. 4 file boxes.

Reports on maintenance, repairs, and construction of gravel roads, showing date of completion, name of road and township, name of contractor, and cost. Arr. chron. 11 x 5 x 12. 2 file boxes, 1871-1928, Aud. rec. rm.; 2 file boxes, 1928--., Aud. vt.

17. BRIDGES, 1881--. 3 file boxes.

Report on various repair work done on Newport Bridge, showing date, name of contractor, recapitulation of work performed, costs, and

romarks. Arr. chron. 11 x 5 x 12. 1 file box, 1881-1925, Aud.
rec. rm.; 2 file boxes, 1925-- , Aud. vt.

Maps

18. (WALKS AND CURBS FOR VERMILLION COUNTY COURTHOUSE), 1915.

1 map.

Map, showing details of walks and curbs constructed around the
county courthouse. Drawn by H. L. Fillinger, Dana, Ind. Blue print.
Scale, 1" to 1 ft. 19 x 19. Comr. rm.

19. (COURTHOUSE FLOORS AND BASEMENT PLANS), 1922. 11 maps.

Construction plans for county courthouse. Drawn by H. L. Fillinger,
Dana, Ind. Blue prints. Scale, $\frac{1}{4}$ " to 1 ft. 28 x 30. Comr. rm.

20. FURNITURE FOR AUDITOR'S OFFICE, 1903. 13 pp.

Plans and specifications for steel furniture installed in auditor's
office. Drawn by T. J. Nichols, Newport, Ind. Blue prints.
Scale, $\frac{3}{4}$ " to 1 ft. 27 x 14. Comr. rm.

II. COUNTY COUNCIL

In 1899 the legislature created the county council. This council consists of seven members who are elected for a term of four years and must be resident freeholders of the county. One member is elected from each of the four councilmanic districts by the voters of the district, and three members are elected by the voters of the county at large. The council elects its president from its membership, and the auditor acts as its clerk. The sheriff is required to execute the orders of the council. (1)

The inception date of this board in Vermillion County is 1899.

The regular annual meeting is held on the first Tuesday after the first Monday of September for the purpose of fixing the tax rate, of imposing the tax levy, and of making appropriations, (2) and continues from day to day until its business is completed. (3) Special meetings may be called by the auditor or a majority of the members. (4) Sessions must be public. (5) Although a majority of the council constitutes a quorum, the passage of ordinances requires a majority of all members; and extraordinary majorities are required by law in certain instances: (6) a three-fourths vote by the county agencies through the auditor; (7) a two-thirds vote to make additional appropriations at special meetings. (8)

The power of fixing the tax rate where it is not fixed by law, is vested exclusively in the council, likewise the power of making appropriation of money to be paid out of the county treasury. (9)

The council passes on all budget estimates submitted by county officials, (10) as well as emergency appropriations. (11)

The council has exclusive power to authorize the borrowing of money for the county and the issuing of bonds. (12) No sale or purchase by the county of real estate of the value of \$1,000 or more is made without authorization by the council. (13)

All the records are located in the courthouse.

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| (1) Acts 1899; Burns 26-501,
26-502, 26-509, 26-515,
26-532. | (8) Acts 1899, 1907, 1913;
Burns 26-521. |
| (2) Acts 1899; Burns 26-507. | (9) Acts 1899; Burns 26-515. |
| (3) Acts 1899; Burns 26-508. | (10) Acts 1899; Burns 26-620. |
| (4) Acts 1899, 1931; Burns
26-507. | (11) Acts 1899, 1907, 1913;
Burns 26-521. |
| (5) Acts 1899; Burns 26-508. | (12) Acts 1899, 1921, 1929;
Burns 26-532. |
| (6) Acts 1899; Burns 26-511. | (13) Acts 1899; Burns 26-534. |
| (7) Acts 1899; Burns 26-520. | |

21. COUNTY COUNCIL MINUTE BOOK, 1899--. 2 vols. (1-2).

Minutes of council meetings, showing appropriation demand made by county officers, deliberations of council, and calculations on prospective tax levies. Arr. chron. Hdw. 450 pp. 18 x 12 x 2 $\frac{1}{2}$. Aud. vt.

22. COUNTY COUNCIL PAPERS, 1911-33. 3 file boxes.

Estimate sheets showing councils forecast of expenditures for the ensuing fiscal year, required tax levy, and other means of raising necessary funds. Arr. chron. 10 x 5 x 11. Aud. rec. rm.

III. CLERK

The clerk of the circuit court, commonly referred to as "county clerk", is a constitutional officer, elected for a four-year term, and not entitled to hold office for more than eight years of any twelve-year period. (1) Prior to 1851, the office of clerk functioned by virtue of the Constitution of 1816. (2) The inception date of this office in Vermillion County is 1824.

The clerk of the circuit court also serves, by statutory provisions, as clerk of any and all county courts and as such is required to keep a set of dockets and records for the courts. (3)

In addition to his court duties, numerous other duties are imposed upon the clerk by statute. He serves ex officio as registration officer for the county and as a member of the various county election boards. (4) In discharging his election duties he is required to keep records of all elections in the county, (5) issue certificates of election to successful candidates, (6) and act as clerk to the commissioners appointed by the circuit court to make a recount in contested elections. (7)

Other important duties of the clerk are the issuance of marriage licenses; (8) professional licenses, such as physicians, (9) dentists', (10) and optometrists'; (11) hunting, fishing, and trapping licenses; (12) business licenses, such as poultry dealers' (13) and junk dealers'; (14) and permits to carry firearms. (15) He approves the bonds of county officers, (16) and

approves and files the bonds of notaries. (17) He is required to keep a nurses' register (18) and a record of firm and partnership certificates, (19) and he also records many legal instruments.

The records are located in the courthouse.

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|---|--------------------------------|
| (1) Const., art. 6, sec. 2;
Burns 49-2701. | (9) Acts 1897; Burns 63-1302. |
| (2) Const. 1816, art. 5, sec. 8. | (10) Acts 1913; Burns 63-506. |
| (3) Rev. Stat. 1852; Burns
49-2706. | (11) Acts 1907; Burns 63-1009. |
| (4) Acts 1935; Burns 29-306. | (12) Acts 1927; Burns 11-302. |
| (5) Acts 1905; Burns 29-1404. | (13) Acts 1917; Burns 48-1407. |
| (6) Acts 1881; Burns 29-1501. | (14) Acts 1905; Burns 42-703. |
| (7) Acts 1881 spc. sess.;
Burns 29-2103. | (15) Acts 1925; Burns 10-1721. |
| (8) Acts 1852; Burns 44-201. | (16) Acts 1852; Burns 29-105. |
| | (17) Acts 1852; Burns 49-3503. |
| | (18) Acts 1905; Burns 63-903. |
| | (19) Acts 1909; Burns 50-201. |

Elections

Voters

23. RECORD OF ABSENT VOTERS, 1920--. 2 vols. 1924-35, missing.

Record of absent voters, showing name of elector, address, date of mailing ballots, post office to which ballots were sent, before whom ballots were marked, and date of receiving ballots. Arr. alph. by names of twps., ". Hdw. 200 pp. 12 x 16 x 1 3/4. Clk. off.

Returns

24. RECORD OF ELECTION, 1890--. 1 vol.

Record of election returns by township, for each national, state,

Clerk

county, township, and city candidate, showing township, name of candidate, age, office, and number of votes. Arr. alph. by names of twps. Hdw. 290 pp. 18 x 15 x 2.

For prior records, see entry 25.

25. ELECTION PAPERS, 1834-92. 18 file boxes.

Report of election sheriffs on votes cast, showing names of candidates, number of votes, office, and date. No index. $4\frac{1}{2}$ x 6 x 10. Bsmt. rec. rm.

For subsequent records, see entry 24.

Official Bonds
(See also entries 191-195)

County

26. OFFICIAL BONDS, 1853--. 2 vols.

Record of bonds given by county officials, showing names of principal and surety, amount and condition of bond, and date.

Arr. chron. Hdw. 300 pp. 16 x 11 x 1 $\frac{3}{4}$.

27. OFFICIAL BOND INDEX RECORD, 1890-1919. 1 vol.

Index of officials, showing names of principal and sureties, amount and kind of bond, date, and page number. Arr. alph. by names of officials. Hdw. 350 pp. 18 x 13 x 3.

28. OFFICIAL BONDS, 1834--. 15 file boxes.

Bonds given by county officials, showing date, name of official, office, names of sureties, and amount of bond. Arr. chron.

10 x 4 x 13. 14 file boxes, 1834-1910, bsmt. rec. rm.; 1 file box, 1911--. Clk. off.

29. REGISTER OF OFFICERS, 1849-1921. 2 vols.

Record of county officials, showing name, office, date of commission, date qualified, date bonded, amount of bond, names of sureties, date of expiration, and date of vacancy. Arr. alph. by names of officials. Hdw. 200 pp. 16 x 12 x 1 $\frac{1}{2}$.

Miscellaneous

30. NOTARIAL BOND RECORD, 1900--. 3 vols. (1-3).

Record of bonds and oaths of notaries public, showing name of notary, date, approval by clerk, name of surety, and amount and condition of bond. Indexed alph. by names of notaries public. Hdw. 290 pp. 16 x 11 x 1 $\frac{1}{2}$.

31. NOTARY BONDS, 1914--. 3 file boxes.

Record of appointments of notaries public, showing name, date, by whom appointed, witnesses, and amount of bond. Arr. chron. 10 x 4 x 13. 2 file boxes, 1914-28, Clk. rec. rm.; 1 file box, 1928--, Clk. off.

Licenses

Marriage (see also entries 222, 225)

32. MARRIAGE RECORDS, 1829--. 16 vols. (1-12, and 4 vols. not numbered).

Record of marriages in county, showing date, names of parties, certification of marriage, name of person performing marriage, date, and place. Arr. alph. by names of grooms. Hdw. 584 pp.

18 x 12 x 3 $\frac{1}{4}$. 14 vols., 1829-1923, Clk. rec. rm.; 2 vols. 1923--,
Clk. off.

33. INDEX TO MARRIAGE RECORDS, 1822--. 2 vols. (1-2).

General index to marriage records, showing names of parties, date, complete record of marriage, and page number. Arr. by names of brides and grooms. Hdw. 400 pp. 18 x 12 x 3 $\frac{1}{4}$.

34. MARRIAGE CERTIFICATES AND APPLICATIONS, 1935--. 1 file box.

Application by bride and groom for marriage license, and certificate of marriage to be returned by person performing marriage, showing date, names of parties, age, residence, and occupation. Arr. chron. 10 x 4 x 13. Clk. off.

Professional

35. PHYSICIAN AND DENTAL LICENSE, 1885--. 3 vols. (1-3).

Record of physician's and dentist's licenses, showing date, name, address, and clerk's certification. Arr. alph. by names of applicants. Hdw. 206 pp. 19 x 14 x 1.

36. VETERINARY RECORD, April 30-Aug. 5, 1901. 1 vol.

Record of application for permit to practice veterinary medicine or surgery, showing freeholder's affidavit, veterinarian's certificate, name, age, and residence. Arr. alph. by names of veterinarians. Hdw. 157 pp. 18 x 11 x 1.

Business

37. JUNK DEALER'S LICENSE RECORD, 1903-30. 1 vol.

Record of licenses issued to junk dealers for one year, showing

name of dealer, date of issue, and name of town. Arr. alph. by names of applicants. Hdw. 200 pp. 15 x 10 x 1.

38. POULTRY DEALERS AND JUNK DEALERS (Applications For

Poultry Dealers), 1917--. 1 file box.

Applications for licenses to deal in poultry, showing name, place of business, and date. Arr. chron. 10 x 4 x 13. Clk. off.

39. IMPROVED STOCK LICENSE RECORD, 1893-1923. 1 vol.

Record of applications for licenses for pedigreed stock sire, showing owners, description and pedigree of stock, and date license issued. Arr. alph. by names of owners. 560 pp. 18 x 13 x 2.

Certificates

40. RECORD FOR CERTIFICATES OF MEMBERS OF PARTNERSHIP, 1909--.

1 vol.

Record of firms or partnerships operating under name other than their own, showing name, signature, and address of each partner, date, witnesses, kind of business, and location. Arr. chron. Hdw. 216 pp. 16 x 11 x 1 3/4.

41. REGISTER OF TRAINED NURSES, 1904--. 1 vol.

Record of applications for certificates by trained nurses to practice nursing in county, showing name, residence, date, and nurse's certificate from state board of examination and registration. Arr. alph. by names of nurses. Typed. 199 pp. 14 x 9 x 1/2.

42. REGISTER OF INSURANCE CERTIFICATES, 1875-1929. 2 vols.

(1-2).

Record of certificates issued companies selling insurance in county, showing name of company, location, name of agent, date filed, and box and file numbers. Indexed alpn. by names of companies. Hdw. 300 pp. 16 x 11 x 1 $\frac{1}{2}$. 1 vol., 1875-1913, Clk. rec. rm.; 1 vol., 1913-29, Clk. off.

43. RECORD OF FIRE ARMS PERMITS, 1925--. 1 vol.

Record of permits issued to carry firearms, showing name of county, date, name of applicant, address, and complete description of applicant. Indexed alpn. by names of applicants. Hdw. Condition fair. 100 pp. 10 x 6 x 3/4.

44. RECORD OF PATENTS, 1868-1926. 1 vol.

Record of patents filed, showing name of inventor, age, residence, date, and complete description of article or commodity patented. Arr. chron. 150 pp. 16 x 9 x 1.

Receipts and Disbursements

45. CASH BOOK OF RECEIPTS, 1912--. 8 vols. (1,1-7).

Record of cash received, showing date, receipt number, record, case number, payer, account, amount, clerk's costs, fees payable, register of fees and trust funds, order books, and judgment docket. Arr. chron. Hdw. 162 pp. 16 x 16 x 1 $\frac{1}{2}$. 1 vol., 1912-15, bant. rec. rm.; 4 vols., 1915-25, Clk. rec. rm.; 3 vols., 1925--, Clk. off.

IV. PROSECUTING ATTORNEY

The prosecuting attorney is a constitutional officer, elected in each judicial circuit for a term of two years. (1) He is required to post bond to be approved by the judge of the circuit court and filed with the clerk. (2)

Prior to the Constitution of 1851, the office of prosecuting attorney existed by virtue of an act of 1831. A prosecuting attorney for each judicial circuit was chosen by a joint ballot of the senate and house of representatives. (3)

The inception date of this office in Vermillion County is 1824.

It is the duty of the prosecuting attorney to inquire into the commission of any felony or misdemeanor received on information. (4) He conducts all prosecutions for felonies and misdemeanors in Vermillion County, all suits on forfeited recognizances, resists applications for changing names, protects interests of all persons of unsound mind, superintends on behalf of the county any of its trust funds, and defends all suits in which the same may be interested. (5)

The prosecuting attorney may take acknowledgments to deeds or other instruments in writing, administer oaths, protest notes and checks, takes depositions of witnesses, and perform any duty now conferred on a notary public.

(1) Const., art. 7, sec. 11;
2 Rev. Stat. 1852; Burns
49-2501.

(2) 2 Rev. Stat. 1852; Burns
49-2502.

(3) Rev. Laws 1831, ch. 10, sec. 1.

(4) 2 Rev. Stat. 1852;
Burns 49-2503.

(5) 2 Rev. Stat. 1852;
Burns 49-2504.

(6) Acts 1919; Burns
49-2507.

No records could be found.

V. CIRCUIT COURT

The circuit court was created by the Constitution of 1816, and re-created by the Constitution of 1851. (1) The judge of the circuit court is elected by the people of the circuit and serves for a term of six years. (2) The inception date of this office in Vermillion County is 1824, the organization date of the county. The forty-seventh circuit comprises Vermillion County.

The court has general local jurisdiction of law, equity, and criminal cases, and actions for divorce. It has original jurisdiction of the settlement of decedent's estates and guardianships and all other causes, matters, and proceedings. It has such appellate jurisdiction as may be conferred by law. (3)

All the records are located in the courthouse.

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- (1) Const., art. 7, sec. 1.
(2) Const., art. 7, sec. 9.

(3) Acts 1881; Burns 4-303.

Change of Venue (See also entry 154)

46. CLERK'S VENUE RECORD, 1916--. 2 vols. Prior record destroyed by fire.

Record of court cases that have been venued, showing date of trial, proceedings of court, names of jurors, names of regular panel in waiting, and number of days in waiting. Indexed alph. by names of claimants. Hdw. 295 pp. 18 x 12 x 3. 1 vol., 1916-35, Clk. rec. rm.; 1 vol., 1935--, Clk. off.

Civil and Criminal Causes
(See also entry 103)

47. CRIMINAL AND CIVIL COURT, 1824--. 698 file boxes.

Criminal and civil court proceedings, showing case number, names of plaintiff, defendant, and attorneys, date, cause of action, and sheriff's fees. Arr. chron. 7 x 3 x 12. 418 file boxes, 1824-1936, Clk. rec. rm.; 280 file boxes, 1936--, Clk. off.

48. GENERAL INDEX TO CIVIL AND CRIMINAL CAUSES, 1825--. 4 vols.

(A-D).

Index to civil and criminal cases, showing names of plaintiff and defendant, and file box number. Arr. alph. by names of plaintiffs and defendants. Hdw. 612 pp. 18 x 13 x 3. Clk. rec. rm.

49. AFFIDAVIT RECORD, 1915--. 3 vols.

Record of affidavits for arrest of persons committing felonies, showing names of plaintiff and defendant, cause, cause number, date recorded, and name of person filing affidavit. Arr. chron. Hdw. and typed. 250 pp. 9 x 14 x 3. 2 vols., 1915-March 30, 1921, Clk. rec. rm.; 1 vol., March 30, 1921--, Clk. off.

50. RECOGNIZANCE BONDS, 1927-29. 1 vol.

Record of bonds posted by persons to insure appearance in court, showing names of persons posting bonds, names of sureties, cause number, and date and amount of bond. Arr. chron. Hdw. 199 pp. 16 x 11 x 1. Clk. rec. rm.

51. FEE BOOK (Justice's Transcripts), 1875-1909. 1 vol.

Record of cases and transcripts from justice of peace court, showing names of parties, cause of action, receipts, and by whom received. Arr. alph. by names of plaintiff. Hdw. 590 pp. 18 x 12 x 3. Clk. rec. rm.

52. INSANE RECORDS, 1860--. 7 vols. (1-7).

Record of persons adjudged insane, showing name of complainant, justice's, medical examiner's, and clerk's certificates, warrant for arrest, order of admission, superintendent's receipt, order of discharge, warrant of patient's return, and sheriff's return. Indexed alph. by names of applicants. Hdw. 320 pp. 18 x 12 x 1 3/4. 6 vols., 1860-1927, Clk. rec. rm.; 1 vol., 1927--., Clk. off.

53. INSANITY PAPERS, 1848--. 16 file boxes. 1905-23, missing. Affidavits of persons committed to insane institutions, showing name, personal and family history, statement of attending physician, judge's order of commitment, and clothing requisition. Arr. chron. Condition fair. 10 x 5 x 13. 13 file boxes, 1848-1905, bsmt. rec. rm.; 2 file boxes, 1923-32, Clk. rec. rm.; 1 file box, 1932--., Clk. off.

54. NATURALIZATION RECORD OF DECLARATION OF INTENTION, 1897--.

15 vols. (1-15).

Record of declaration of intention to become a citizen of U. S., showing description of person, nationality, name, age, if married or single, present address, place of birth, and name of native country. Indexed alph. by names of applicants. Hdw. 300 pp. 14 x 9 x 1 3/4. Clk. rec. rm.

55. PETITION AND RECORD AND NATURALIZATION SERVICE, 1900--.

11 vols. (1-9, and 2 vols. not numbered).

Record of persons applying for citizenship, showing date and place of birth, date of arrival in U. S., affidavit of petition, and names of witnesses. Indexed alph. by names of petitioners. Hdw. 95 pp. 18 x 12 x 1 1/2. Clk. rec. rm.

56. RECORD OF RECEIVERSHIP AND ASSIGNMENTS, 1896--. 2 vols.
(1-2).

Record of applications for receiverships and assignments, showing date, name of person, firm, or corporation, name and address of person making application, name of receiver, entry docket, name of claimant, date of filing, amount of claim, receiver's bond, and date and amount of bond. Arr. chron. Hdw. 250 pp. 17 x 15 x 2. Clk. rec. rm.

57. REPLEVIN BOND RECORD, 1916-24. 1 vol.

Record of bonds filed with sheriff to insure protection of property replevined, showing name, address, date, amount of bail, and names of sureties. Arr. alph. by names of parties bonded. Hdw. Condition fair. 148 pp. 14 x 11 x 3/4. Clk. rec. rm.

58. JURY RECORDS, 1869--. 1 vol.

Record of persons serving as jurors, showing date, names, number of days and nights served, amount, term of appointment, and remarks. Arr. chron. Hdw. 250 pp. 15 x 11 x 1 1/2. Clk. rec. rm.

59. ATTORNEY'S RECORD, 1826-1932. 1 vol.

Record of attorneys admitted to bar, showing names of attorneys, date of admission to bar, address, and on whose motion admitted. Indexed alph. by names of attorneys. Hdw. 150 pp. 16 x 11 x 1 1/2. Clk. rec. rm.

Court Proceedings

60. ENTRY AND ISSUE DOCKET AND FEE BOOK, CIVIL, 1912--. 23 vols.
(35-57).

Record of entries of court issues and fees, showing cause number, date

of filing, kind of action, names of attorneys, proceedings, itemized list of fees, order book number, fees made by receipts, and memoranda. Indexed alph. by names of plaintiffs. Hdw. 580 pp. 18 x 12 x 2. Clk. rec. rm.

For prior records, see entry 98.

61. STATE ENTRY AND ISSUE DOCKET AND FEE BOOK, 1913--.

7 vols., (2-8).

Record of state criminal causes and court fees, showing entry docket, court proceedings, fees itemized, sheriff's fees, writs issued to sheriff, miscellaneous fees, receipts and memoranda, receipts of sheriff, and receipts in return for fees. Indexed alph. by names of defendants. Hdw. 590 pp. 18 x 12 x 3. 5 vols., 1913-Sept. 30, 1930, Clk. rec. rm.; 2 vols., Sept. 29, 1930--, Clk. off.

For prior records, see entry 98.

62. STATE ENTRY DOCKET, 1897-1911. 1 vol. (2).

Record of state criminal causes, showing names of attorneys, plaintiff, and defendant, proceedings, names of witnesses, and orders of court. Indexed alph. by names of defendants. Hdw. 420 pp. 18 x 12 x 2. Clk. rec. rm.

For subsequent records, see entry 61.

63. ORDER BOOKS (Civil), 1911--. 55 vols. (1-55).

Record of court orders in civil cases, showing date, term of court, names of plaintiff and defendant, cause number, and orders of court. Indexed alph. by names of plaintiffs. 1911-May 6, 1924, hdw.; Dec. 1, 1924--, typed. 580 pp. 18 x 13 x 3. Clk. off.

64. JUDGMENT DOCKET, 1830--. 10 vols. (1-10).

Record of judgments rendered, showing names of plaintiff and defendant, amount of judgment, cost, fee book, date of judgment, order book, execution docket, cause for judgment, names of attorneys, and court proceedings. Indexed alph. by names of defendants. Hdw. 238 pp. 18 x 12 x 3. Clk. off..

Executions (see also entry 146)

65. EXECUTION DOCKET, 1830--. 12 vols. (1-12).

Record of judgments for sale of property, showing execution number, cause number, date of issuance, date of payment, order book, page and fee book numbers, amount of judgment, interest and cost, to whom issued, and name of officer. Indexed alph. by names of plaintiffs and defendants. Hdw. 572 pp. 18 x 12 x 3. Clk. off.

66. LIS PENDENS RECORD (Complaints), 1893--. 1 vol.

Record of notice to attach real estate against sale of pending suit subjecting property to judgment, showing actions taken to force defendant to make deed and to quiet title to lands. Indexed alph. by names of plaintiffs and defendants. Hdw. 544 pp. 18 x 12 x 3. Clk. rec. rm.

67. LIS PENDENS (Sheriff's Notices), 1878--. 1 vol.

Record of sheriff's notice of pending actions to foreclose mortgages or attach real estate. Indexed alph. by names of plaintiffs and defendants. Hdw. and typed. 544 pp. 18 x 12 x 3. Clk. rec. rm.

68. LIS PENDENS (Sheriff's Certificates), 1881--. 3 vols.

(1-3).

Record of sheriff's certificates of sale of real estate, subject to suit pending, showing certificate number, assignment, acknowledgment of assignment, and clerk's certificate. Indexed alph. by names of plaintiffs and defendants. 1881-Oct. 8, 1932, hdw.; Oct. 20, 1932--, typed. 544 pp. 18 x 12 x 3. Clk. rec. rm.

69. LIS PENDENS (Redemptions), 1882-1925. 1 vol.

Record of redemption of real estate that has been sold by sheriff, showing entry, affidavit, and statement and certificate of redemption. Indexed alph. by names of plaintiffs and defendants. Hdw. 544 pp. 18 x 12 x 3. Clk. rec. rm.

70. SHERIFF'S SALE, 1908--. 3 file boxes.

Sheriff's order of sale of personal property for delinquent taxes, showing date, location of sale items to be sold, and name of owner. Arr. chron. 10 x 5 x 13. 2 file boxes, 1908-30, Clk. rec. rm.; 1 file box, 1930--, Clk. off.

71. SHERIFF'S CERTIFICATES, 1934--. 1 file box.

Certificate of sale of mortgaged real estate, showing owner's name, description and location, date of sale, and amount required to satisfy mortgage indebtedness. Arr. chron. 10 x 4 x 13. Clk. off.

Probate Causes
(See also entry 104)

72. PROBATE COURT RECORD, 1826--. 233 file boxes (1-502).

Record of proceedings in probate court, showing petition, affidavit,

inventory, appraisement, and letters of guardianship. Arr. chron.
10 x 5 x 13. 185 boxes, 1826-1930, Clk. rec. rm.; 48 vols., 1930--,
Clk. off.

73. INDEX TO ESTATES, 1876--. 3 vols. (1, 1, and 1 not
numbered).

Index to estates, showing date, name of estate, and file box number.
Arr. alph. by names of estates. Hdw. 630 pp. 13 x 12 x 3.

74. GENERAL INDEX TO GUARDIANSHIP, 1912--. 1 vol.

Index to guardianships, showing names of decedent, guardian, and
ward, and file box number. Arr. alph. by names of decedents. Hdw.
350 pp. 18 x 12 x 3 $\frac{1}{2}$.

75. WILL RECORDS, 1829--. 6 vols. (1-6).

Record of wills of deceased persons, showing contents of personal
will, names of heirs, date, and notary seal. Indexed alph. by names
of deceased. 1829-Jan. 29, 1855, typed; Jan. 27, 1855-- , hdw.
584 pp. 18 x 12 x 3 $\frac{1}{2}$. 5 vols., Clk. rec. rm.; 1 vol., Clk. off.

76. WILLS, 1834--. 10 file boxes.

Last will and testament, showing name of person making will, names
of heirs, date, names of witnesses, and notary seal. Arr. chron.
10 x 5 x 13. 7 file boxes, 1834-1933, Clk. rec. rm.; 3 file boxes,
1933-- , Clk. off.

77. ADMINISTRATOR'S BOND RECORD, 1847--. 6 vols. (A-F).

Record of administrator's bonds, showing names of deceased and
administrator, address, date and amount of bond, name of surety,
and notary seal. Indexed alph. by names of deceased. Hdw. 442 pp.
18 x 12 x 3. 5 vols., 1847-1920, Clk. rec. rm.; 1 vol., 1920-- ,
Clk. rec. rm.; 1 vol., 1920-- , Clk. off.

78. GUARDIAN'S BONDS AND LETTERS, 1830--. 6 vols.

Record of guardian's bond, oath and letters, showing name of guardian, name and age of ward, date of letters and bond, amount and penalty of bond, name of surety, oath, proceedings, and date of settlement.

Indexed alph. by names of guardians. Hdw. 226 pp. 18 x 12 x 1 3/4.

Clk. off.

79. INVENTORY RECORD-PROBATE, 1875--. 8 vols. (1-8).

Record of inventory and appraisement of personal property of deceased persons, showing description and valuation of property, value of property taken by widow, inventory and appraisement of debts due, and demands. Arr. chron. 1875-Mar. 21, 1919, hdw.; Mar. 21, 1919--, typed. 589 pp. 12 x 18 x 2 1/4.

For prior record, see entry 81.

80. RECORD OF VOLUNTARY ASSIGNMENTS, 1860-1905. 1 vol.

Record of inventory of personal property assigned for benefit of creditors, showing name, date, schedule of indebtedness, and list of personal property. Indexed alph. by names of assignors. Hdw. 432 pp. 19 x 13 x 3 1/4. Clk. rec. rm.

81. SALE BILL RECORD, 1852-1935. 4 vols. (1-4).

Record of sale of personal property of deceased persons at public auction, showing names of articles, amount of sale, to whom sold, and whether cash or secured sale. Indexed alph. by names of deceased. Hdw. 389 pp. 18 x 12 x 2 1/2.

For subsequent record, see entry 79.

Proceedings in Probate Causes (see also entries 105-106)

82. ESTATE, ENTRY, CLAIM AND ALLOWANCE DOCKET, AND FEE BOOK,
1912--. 6 vols. (4-9).

Record of entry of claims against estates, claim fees and court allowances, showing name of decedent, name and address of executor or administrator, amount of bond, name of surety, inventory and appraisement, sale bill, wills, court proceedings, fees itemized, date claim filed, sale of real estate, receipt in exchange for fees. Indexed alph. by names of decedent or estates, Hdw. 580 pp. 18 x 12 x 3. 4 vols., 1912-34, Clk. rec. rm.; 2 vols., 1935--, Clk. off.

83. GENERAL ENTRY CLAIM AND ALLOWANCE DOCKET, 1862-1914.
3 vols. (1-3).

Record of claims filed against estates, and court allowances, showing name of administrator or executor, date of appointment, amount of bond, name of surety and claimant, kind of claim, how served, date filed, amount, receipt of payment, term and proceedings of court, order book and page number. Indexed alph. by names of estates, 600 pp. 17 x 15 x 3.

For subsequent record, see entry 82.

84. PARTITION RECORD (Improvement of Property), 1881--. 1 vol.
Record of partition of property for purpose of improvements, showing date, names of plaintiff and defendant, description of real estate commissioners' report of investigation, and court costs. Indexed alph. by names of plaintiffs and defendants. Hdw. 590 pp. 18 x 12 x 3 3/4.

85. PARTITION RECORD (Minutes of the Board of Commissioners),
1900-1917. 1 vol. (2).

Record of petitions for partition of real estate, showing name of petitioner, report of commissioners, and action of court. Indexed alph. by names of plaintiffs. Hdw. 423 pp. 18 x 12 x 2. Clk. rec. rm.

86. PARTITION RECORD (Minutes of the Board of Commissioners),
1900-1917. 1 vol. (2).

Record of quit claims for partition of real estate, showing names of plaintiff, defendant, and attorney, and court proceedings. Indexed alph. by names of plaintiffs. Hdw. 428 pp. 18 x 12 x 2. Clk. rec. rm.

87. GUARDIANSHIP DOCKET, 1875--. 2 vols. (1-2).

Record of proceedings and guardian's bonds, showing issue, amount of bond, name and address of guardian, name of ward, date of birth, name of surety, reports filed, court proceedings, notice of surety, solvency, clerk's fees itemized, and memoranda. Indexed alph. by names of wards. Hdw. 295 pp. 18 x 12 x 2 $\frac{1}{2}$. 1 vol., 1875-Oct. 15, 1912, Clk. rec. rm.; 1 vol., Oct. 15, 1912--, Clk. off.

88. APPEARANCE DOCKET, 1894-95. 1 vol.

Record of periodical reports from administrator to court on estates, showing names of administrator, estate, and claimants, amount, amount preferred, nature of claim, interest allowance, and date. Indexed alph. by names of claimants. Hdw. 290 pp. 18 x 12 x 2 $\frac{3}{4}$.

For subsequent record, see entry 82.

89. ORDER BOOK, 1827--. 20 vols. (1-20).

Record of procedures in estate cases, showing probation of will, inventory of estate, appointment of administrator, and approval of bond. Indexed alph. by titles of estates. 1827-1913, hdw.; 1913--, typed. 585 pp. 18 x 12 x 3. Clk. off.

90. INDEX TO ESTATES, 1829--. 3 vols. (1-3).

Index to estates, showing number and page of estate record, and title of estate. Arr. alph. by titles of estates. Hdw. 630 pp. 18 x 12 x 3. Clk. rec. rm.

91. COMPLETE RECORD, PROBATE COURT, 1827--. 23 vols.

(numbering varies).

Record of estate settlements, showing title of estate, name of administrator and surety, bond, letter of confirmation, inventory, sales bill, settlement, final accounting, and final orders. Indexed alph. by titles of estates. 1827-Oct. 1914, hdw.; Oct. 1914--, typed. 580 pp. 18 x 12 x 2. Clk. rec. rm.

Juvenile Causes

92. JUVENILE COURT CASES, 1916--. 3 file boxes.

Record of cases involving minors under 18 years of age, showing name, address, age, and charge. Arr. chron. 10 x 4 x 13. 1 file box, 1916-23, Clk. rec. rm.; 2 file boxes, 1923--, Clk. off.

93. JAMES WHITCOMB RILEY HOSPITAL, 1923--. 2 file boxes.

Paper committing ailing minor children of indigent parents to Riley Hospital at county cost, showing names of child and parents, child's ailment, and date admitted. Arr. chron. 10 x 5 x 13. 1 file box, 1923-31, Clk. rec. rm.; 1 file box, 1931--, Clk. off.

94. INDEX TO JUVENILE CASES, 1907--. 1 vol.

Index to juvenile cases, showing number and title of cause, and date. Arr. alph. by names of defendants. Hdw. 297 pp. 18 x 12 x 1 3/4. Clk. rec. rm.

Proceedings in Juvenile Causes

95. JUVENILE DOCKET, 1926--. 1 vol.

Record of court cases of children, showing name of minor, names and addresses of parents, brief family history, school record of child, name of investigator, and minutes of court. Indexed alph. by names of minors. Hdw. 414 pp. 12 x 15 x 2. Clk. off.

96. ORDER BOOKS, 1907--. 6 vols. (1-6).

Record of cases of neglected children, showing court minutes, order charging child's custodian with duties, and final decision of court. Indexed alph. by names of plaintiffs. Hdw. 300 pp. 18 x 13 x 2 1/4. Clk. off.

Fee and Cash Records

97. FEES AND FUNDS HELD IN TRUST, 1913--. 5 vols. (1-5).

Record of fees and funds held in trust by clerk, showing date, names of payer and payee, title of cause, amount, and volume and page number. Indexed alph. by names of payers. Hdw. 200 pp. 18 x 13 x 2 1/4. 3 vols., 1913-17, Clk. rec. rm.; 2 vols., 1913--, Clk. off.

98. FEE BOOK, CIVIL AND CRIMINAL, 1875-1912. 34 vols. (1-34).

Record of fees in circuit court, showing date, number of cause, names of principals, amount of fees, amount received, and clerk's

attest. Indexed alph. by names of plaintiffs. Hdw. 580 pp. 18 x 12 x 3. Clk. off.

For subsequent records, see entry 60.

99. FEE BOOK, (Probate), 1878-1911. 3 vols. (6-8).

Record of fees filed against estates, showing date, title of estate or guardianship, amount and kind of fees, and debits and credits.

Indexed alph. by titles of estates. Hdw. 590 pp. 18 x 12 x 3.

Clk. rec. rm.

100. STATE FEE BOOK, 1912-14. 1 vol.

Record of fees and costs accruing in stock cases, showing party to litigation, amount of fees and costs, against whom assessed, date paid, and to whom. Indexed alph. by names of defendants. Hdw.

250 pp. 18 x 12 x 2. Clk. rec. rm.

For prior records, see entry 98: for subsequent records, see entry 61.

101. FEE BILLS, 1911--. 2 file boxes.

Record of all fees due in all causes in court, showing names of parties, nature and amount of fees, and date. Arr. chron. 10 x 5 x 13. Clk. off.

102. RECORD OF FINES AND FORFEITURES, 1910-16. 1 vol.

Record of fines and forfeitures, showing name of payer, date of payment, amount collected, total amount, and date of payment to treasurer. Arr. chron. Hdw. 300 pp. 18 x 12 x 1 3/4. Clk. off.

VI. COMMON PLEAS COURT

The common pleas court was established by an act of 1852, effective in Vermillion County in 1853. The judge was elected for a term of four years. (1)

The court had jurisdiction in matters relating to probate of wills; appointment of guardians for persons of unsound mind and other disabilities; in matters relating to executors and administrators; (2) in civil matters ranging from fifty to one thousand dollars, except in cases of slander, libel, breach of marriage contract, and an action on an official bond, or where the title of real estate was in issue; (3) and criminal jurisdiction in cases which were not felonies, except those triable by the justice of the peace. (4)

At the time of the creation of this court, cases pending which ~~came~~ under the new jurisdiction, were transferred from the circuit court to the common pleas court. Because of the inadequacies of this court, it was abolished in 1873 and the jurisdiction was transferred to the circuit court. Pending cases continued to be entered in common pleas records until completion of the suits. (5)

All the records are located in the courthouse, and are, with other court records, in the custody of the clerk of the circuit court.

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- (1) 2 Rev. Stat. 1852, pt. 1,
ch. 8, sec. 1.
(2) 2 Rev. Stat. 1852, pt. 1,
ch. 8, sec. 4.
(3) 2 Rev. Stat. 1852, pt. 1,
ch. 8, sec. 11.

- (4) 2 Rev. Stat. 1852, pt. 1,
ch. 8, sec. 14.
(5) Acts 1873, ch. 29, sec. 80.

Civil and Criminal Causes
(See also entries 47-59)

103. CONCILIATION RECORD, 1853-62. 1 vol.

Record of cases settled in court of conciliation, showing name of party making complaint, nature, date, and proceedings. Arr. chron. Hdw. 380 pp. 16 x 11 x 1 3/4. Clk. off.

Probate Causes
(See also entries 72-81)

104. PARTITION RECORD (COMMON PLEAS), 1853-69. 1 vol.

Record of petition by plaintiff and commissioners for the partition of real estate, showing description of land, names of heirs, court proceedings, allotments to each heir, their portion, and plot of land partitioned. Indexed alph. by names of plaintiffs. Hdw. 428 pp. 18 x 12 x 2. Clk. rec. rm.

Proceedings in Probate Causes
(See also entries 82-91)

105. ORDER BOOK, 1852-77. 7 vols. (A, A-C, 2-4).

Record of the proceedings of common pleas court, showing causes, claims against estates, suits on notes, suits against administrators of estates, suits for partition of estates, and petitions by widows for dower rights. Indexed alph. by names of plaintiffs. Hdw. 600 pp. 18 x 12 x 3. Clk. rec. rm.

106. COMPLETE RECORD COMMON PLEAS COURT, 1852-75. 5 vols.

Record of petitions to court for the division or sale of real estate, showing order of publication, proof of publication, oath of commissioners, order of sale of real estate, commissioners' bonds, final report of commissioners, and deed to purchasers. Indexed alph. by titles of estates. Hdw. 580 pp. 18 x 12 x 2.

VII. RECORDER

The recorder is a constitutional officer elected for a term of four years and is required to post bond. (1) No person is eligible to hold the office of recorder for more than eight years in any twelve-year period. (2) The inception date of this office in Vermillion County is 1824, the organization date of the county.

The title of this officer describes his functions: To make and preserve a public record of legal documents for officials and private persons as required by law. Of the many kinds of instruments recorded the more important are: Deeds, mortgages, and apprentices' indentures, (3) satisfactions, cancellations, and assignments of any kind, (4) releases, (5) mechanics' liens, (6) and leases. (7)

The recorder is also required to keep a record of articles of incorporation filed in his office, (8) and certificates of admission for foreign corporations to do business in Indiana. (9) There are also on file in the office of the recorder, records of cemetery deeds, (10) cemetery associations, (11) farm names, (12) and chattel mortgages. (13)

The records are located in the courthouse.

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|---|--|
| (1) 1 Rev. Stat. 1852; Acts 1901; Burns 49-3201. | (8) Acts 1823; Burns 25-219. |
| (2) Const., art. 6, sec. 2. | (9) Acts 1929; Burns 25-305. |
| (3) 1 Rev. Stat. 1852; Burns 49-3210. | (10) Acts 1923; Burns 21-223. |
| (4) Acts 1905; Burns 49-3203. | (11) 1 Rev. Stat. 1952; Burns 23-1520. |
| (5) Acts 1881 spc. sess.; Burns 2-2519. | (12) Acts 1913; Burns 49-3236. |
| (6) Acts 1909; Burns 43-703. | (13) 1 Rev. Stat. 1852; Acts 1897; Burns 33-301. |
| (7) 1 Rev. Stat. 1852; Acts 1875, 1913, 1921, 1923; Burns 56-119. | |

Deeds, Titles, and Grants

107. DEED RECORD, 1825--. 78 vols. (1-78).

Record of deeds, showing names of grantor and grantee, kind of deed, description of real estate, terms of transfer, date recorded, consideration, and witnesses. Indexed alph. by names of grantors. 1825-1901, hdw.; Mar. 7, 1901--, typed. 600 pp. 18 x 12 x 3.

108. DEED INDEX, 1824--. 34 vols. (1-2, 1-24, and 8 vols. not numbered).

Index to entry 103, showing names of grantor and grantee, kind of deed, date, consideration, description of land, location, acreage, date received and recorded, and number of book and page. Arr. alph. by names of grantor and grantee. Hdw. 600 pp. 18 x 12 x 3. 8 vols., 1824-89, bsmt. rec. rm.; 26 vols., 1824--, Recr. rec. rm.

109. OLD RECORD DEEDS, 1841-1927. 2 file boxes.

Deeds which have been recorded and not called for, showing names of grantor and grantee, date of deed, kind of deed, description of property, location, consideration, and date recorded. No index. 14 x 10 x 5. Recr. off.

110. SHERIFF'S DEED RECORD, 1871--. 2 vols. (A-B). 1897-98, missing.

Record of sheriff's deeds for property sold by court order to satisfy judgments, showing date, names of plaintiff and defendant, description of property, reason for judgment, amount, consideration of sale, to whom deed was made, and terms of deed. Indexed alph. by names of grantor and grantee. Hdw. 600 pp. 18 x 12 x 2 3/4.

111. TAX TITLE DEED RECORD, 1863--. 1 vol. (A).

Record of deeds issued by auditor for real estate sold at public

auction for delinquent taxes, showing date, names of purchaser, and auditor, consideration, name of estate sold, description, location, term of sale, and date recorded. Indexed alph. by names of grantor and grantee. 600 pp. 18 x 12 x 2 3/4.

For prior records, see entry 107; for sale records, see entries 181-182.

112. QUIET TITLE RECORD, 1911--. 1 vol.

Record of quieting disputed title to estates, showing date, names of plaintiff and defendant, description of estate, reason for quieting title, proof of rights, action of court, and cost of court action. Indexed alph. by titles of estates. Hdw. 600 pp. 18 x 12 x 2 3/4.

113. QUIET TITLE INDEX, 1911--. 1 vol.

Index to quiet title record, showing name of plaintiff, date of filing transcripts, date of decree, date recorded, description of lands, location, acreage, names of city and town, addition, and volume and page of quiet title record. Arr. alph. by names of plaintiffs. Hdw. 590 pp. 18 x 12 x 2 3/4.

114. WILL RECORD, 1885--. 2 vols. (1-2).

Transcripts of recorded wills, showing names of court and estate, provisions and date of will, names of witnesses, and date recorded. Indexed alph. by names of estates. Hdw. 600 pp. 18 x 12 x 3.

Mortgages, Assignments, and Releases

Real Estate

115. MORTGAGE RECORD, 1824--. 53 vols. (1-53).

Record of mortgages, showing names of mortgagor and mortgagee, date and amount of mortgage, description of real estate, terms of mortgage, and date recorded. Indexed alph. by names of mortgagor and mortgagee. 1824-1901, hdw.; 1901--, typed. 600 pp. 18 x 12 x 3.

116. MORTGAGE INDEX, 1825--. 24 vols. (1-22, and 2 vols. not numbered).

Index to mortgage records, showing names of mortgagor and mortgagee, kind and date of instrument, consideration, name of town, description, location of land, acreage, date recorded, mortgage, number, and record book and page numbers. Arr. alph. by names of mortgagor and mortgagee. Hdw. 590 pp. 18 x 12 x 2 3/4. 2 vols., 1888-89, bsmt. rec. rm.; 22 vols., 1825-87, 1890--, Recr. rec. rm.

Chattels

117. CHATTEL MORTGAGE MINUTE BOOK, 1935--. 1 vol.

Record of abstracts to chattel mortgages, showing date of filing, number and date of instrument, names of mortgagor and mortgagee, amount secured, date due, property mortgaged, intangible amount paid, and date of release. Indexed alph. by names of mortgagors and mortgagees. Hdw. 600 pp. 18 x 12 x 3.

For prior record, see entry 118.

118. CHATTEL MORTGAGE RECORD, 1879-1935. 27 vols. (1-27).

Record of mortgages held on personal property, showing names of mortgagor and mortgagee, description of property, date, amount and terms of mortgage, date recorded, and date of satisfaction. Indexed alph. by names of mortgagor and mortgagee. 1879-1901, hdw.; 1901-35, typed. 600 pp. 18 x 12 x 2 3/4.

For prior record, see entry 139; for subsequent record, see entry 120.

119. CHATTEL MORTGAGE INDEX, 1926--. 3 vols. (1-3).

Index to chattel mortgage records, showing names of mortgagor and mortgagee, kind of instrument, amount of consideration, location and description of chattels, name of town, date recorded, and book and page numbers in chattel mortgage record. Indexed alph. by names of mortgagors and mortgagees. Hdw. 600 pp. 18 x 12 x 3.

For prior record, see entry 118.

120. CHATTEL MORTGAGES, 1935--. 25 file boxes (A-U, W-Z).

Chattel mortgages, showing names of mortgagor and mortgagee, description of property, date, terms of mortgage, and date recorded. Arr. chron. Hdw. 14 x 12 x 5.

For prior record, see entry 118.

121. PUBLIC LOAN COMPANY, 1935--. 1 file box.

Chattel mortgages held by Public Loan Company, showing names of mortgagor and mortgagee, date, amount of mortgage, terms, description of property, and date recorded. Arr. chron. 14 x 12 x 5.

122. SECURITY LOAN COMPANY, 1935--. 1 file box.

Chattel mortgages held by Security Loan Company, showing names of mortgagor and mortgagee, date, amount of loan, description of property, terms, and date recorded. Arr. chron. 14 x 12 x 5.

123. FEDERAL CROP MORTGAGES, 1931-35. 1 file box.

Federal crop mortgages, showing date, names of mortgagor and mortgagee, amount of mortgage, location and acreage of farm, term of mortgage, and date recorded. Arr. chron. 14 x 10 x 5.
Clk. off.

School Funds

124. SCHOOL FUND MORTGAGE RECORD, 1853--. 6 vols. (1-6).

Record of mortgages held by state school fund, showing names of mortgagor and mortgagee, description of real estate, date and amount of mortgage, and date recorded. Indexed alph. by names of mortgagors and mortgagees. 1853-98, hdw.; 1898--, typed. 590 pp. 18 x 12 x 2 3/4.

Assignments and Releases

125. CHATTEL MORTGAGE RELEASES, 1935--. 1 file box.

Released chattel mortgages, showing date, names of mortgagor and mortgagee, amount and terms of mortgage, and date recorded. Arr. chron. 14 x 12 x 5.

Liens

126. MECHANIC'S LIEN RECORD, 1867-97. 1 vol.

Record of liens filed by mechanics, showing names of parties, liens, amount of debt, cause for lien being filed, and date of filing. Arr. chron. Hdw. 292 pp. 18 x 13 x 1 $\frac{1}{2}$. Bsmt. rec. rm.

For prior and subsequent records, see entry 139.

127. DISCHARGE TAX LIENS, 1930--. 1 file box.

Record of tax liens discharged under internal revenue laws, showing name of taxpayer, residence, nature of tax, taxable period, amount of tax assessed, and signature of collector. Arr. chron. 14 x 10 x 5. Reor. main off.

Register of Legal Instruments

128. ENTRY BOOK, 1853--. 21 vols. (1-21).

Record of entries of deeds for recording, showing date received, names of grantor and grantee, date of deed, consideration, location of property, name of town, description and acreage of land, kind of instrument, number of deed, record book and page numbers, and fees charged. Arr. chron. Hdw. 600 pp. 18 x 12 x 3.

129. FARM NAME REGISTER, 1913-62. 1 vol.

Record of farm names registered, showing date filed, name of owner, description and location of farm, and name given. Indexed alph. by names of owners and names of farms. Hdw. 300 pp. 18 x 12 x 2.

For prior record, see entry 139.

130. UNIFORM CONDITIONAL SALES CONTRACT, 1934--. 1 vol.

Record of abstracts of contract of conditional sales, showing names of seller and buyer, date of contract, date of filing, description of goods and realty, contract price, and date of cancelation. Indexed alph. by names of sellers. Hdw. 200 pp. 18 x 12 x 1 $\frac{1}{2}$.

131. INCORPORATION RECORD, 1897--. 2 vols. (1-2).

Record of articles of incorporation, and dissolution of corporations, showing names and addresses of parties, name of company, purpose of incorporation, date, amount of capital, number of shares, value of each share, and names of directors. Indexed alph. by names of companies incorporated. Hdw. 600 pp. 18 x 12 x 2 $\frac{3}{4}$.

132. ARTICLES OF INCORPORATION, 1928--. 1 file box.

Articles of incorporation, showing name of company, names and addresses of incorporators, purpose, amount of capital stock, amount of each share, location of principal office, and date received. Arr. chron. 14 x 10 x 5. Recr. main off.

133. INDENTURES OF APPRENTICESHIP, 1853-74. 1 vol.

Record of minors under apprenticeship, showing names of plaintiff, defendant, and ward, age, and terms of apprenticeship. Indexed alph. by names of principals. Hdw. 300 pp. 18 x 12 x 2.

134. MARKS OF ANIMALS, 1839-73. 1 vol.

Record of marks on live stock for proof of ownership, showing name of owner, description of mark, and date recorded. Arr. chron. Hdw. 200 pp. 12 x 7 x 1 $\frac{1}{2}$.

135. ABSTRACT OF OLD AGE ASSISTANCE CERTIFICATES, 1936--. 1 vol.

Record of applications for old age assistance, showing number of instrument, time of filing, name of recipient, application and certificate numbers, and date of certificate. Indexed alph. by names of recipients. Hdw. 530 pp. 18 x 12 x 3.

For other records, see entries 14, 136, 227-232.

136. OLD AGE ASSISTANCE CERTIFICATES, 1935--. 1 file box.

Old age assistance certificates, showing name of ward, date and number of certificate, date of application, amount received, and date filed. Arr. chron. 14 x 12 x 5.

For other records, see entries 14, 135, 227-232.

137. OLD RECORDED INSTRUMENTS, 1836-1935. 11 file boxes.

Old recorded instruments that were unclaimed, showing date, names of parties, and nature of instrument. No index. 14 x 12 x 5.

Recr. main off.

138. RELEASE CERTIFICATES OF WARDS (OLD AGE ASSISTANCE), 1935--. 1 file box.

Old age assistance releases, showing name of recipient, application and certificate numbers, date of certificate, and reason for release. Arr. chron. 14 x 12 x 5.

Miscellaneous Records

139. MISCELLANEOUS RECORD, 1854--. 25 vols. (1-25).

Record of all instruments recorded, including articles of incorporation, powers of attorney, mechanic's liens, affidavits, early farm name records, transcripts, releases, assignments, and early chattel mortgage records, showing date, names of parties, amount and description of instrument, terms, and date released. Indexed alph. by names of grantors and grantees.

1854-1901, hdw.; 1901--, typed. 600 pp. 18 x 12 x 3.

140. MISCELLANEOUS INDEX, 1856--. 12 vols. (1-12).

Index to instruments recorded in miscellaneous records, showing names of parties, kind and date of instrument, amount of consideration, description and location of land and lots, name of town, and date recorded. Arr. by book and page numbers.

Hdw. 600 pp. 18 x 12 x 3.

Fee and Cash Books

141. FEE AND CASH BOOK, 1862--. 11 vols. (1-6, and 5 vols. not numbered). 1887-95, missing.

Record of fees collected and cash disbursed, showing date, number of instrument, from whom received, deeds, transcripts, mortgages, mechanic's liens, chattel mortgages, releases, assignments, powers of attorney, articles of incorporation, and plats. Arr. chron.

Hdw. 590 pp. 18 x 12 x 2 3/4. 10 vols., 1862--, Recr. rec.

rm.; 1 vol., 1895-1910, bsmt. rec. rm.

VIII. SHERIFF

The shoriff is a constitutional officer olected for a term of two years. He must give a bond to insure faithful performance of his duties, and is required to take the usual oath of offico. (1) No person is eligible to hold the office of shoriff for more than four years in any period of six years. (2) Prior to the Constitution of 1851 the office of shoriff functioned by virtuo of the Constitution of 1816. (3) The inception date of this office in Vermillion County is 1824, the organization date of the county.

The sheriff is the conservator of peace within Vermillion County. He may arrest without process all persons, who within his view commit any crime or misdemeanor, and hold them in custody during investigation of the cause of such arrest. He is required to suppress all breaches of the peace and has authority to call to his aid the power of the county; pursue and commit to jail all folons; maintain and preserve order in the courts of the county except justice of the peace courts. He also maintains the jail and takes care of the prisoners confined in it. (4) It is his duty to protect persons in danger of possible lyrichings. (5) He makes arrests of all persons on indictments, warrants, affidavits, and upon information received from the prosecutor or the court, and commits them to jail. (6)

As a court officer of Vermillion County he is required to make servico of all process. (7) Hessolls mortgaged property on foreclosure procoodings; (8) executes deeds to real ostate sold on executions; (9) convoys persons committed to state, charitable,

correctional, or penal institutions; (10) and attends sessions of the county council (11) and the county commissioners, (12) and executes their orders.

The records are located in the sheriff's office in the courthouse.

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| (1) 2 Rev. Stat. 1852; Burns 49-2801. | (8) Acts 1881 spc. sess.; Burns 3-1819. |
| (2) Const., art. 6, sec. 2. | (9) Acts 1881 spc. sess.; Burns 2-4101. |
| (3) Const., 1816, art. 4, sec. 25. | (10) Acts 1905; Burns 9-2232. |
| (4) 2 Rev. Stat. 1852; Burns 49-2802. | (11) Acts 1899; Burns 26-510. |
| (5) Acts 1905; Burns 10-3310. | (12) 1 Rev. Stat. 1852; Burns 26-611. |
| (6) Acts 1905; Burns 9-1001. | |
| (7) 2 Rev. Stat. 1852; Burns 49-2803. | |

Investigations and Reports

142. JURY RECORD, 1923--. 1 vol. Prior records destroyed by fire.

Register of jurors, showing date, case number, names of plaintiff and defendant, names and addresses of jurors, term of court, number of days served, and miles traveled. Arr. chron. Hdw. 480 pp. 18 x 12 x 2 3/4.

143. JAIL RECORD, 1923--. 1 vol. Prior records destroyed by fire.

Register of prisoners admitted to jail, showing name, sex, age, color, address, birthplace, date admitted, nature of crime, amount of bail, date sentenced, date discharged, and miscellaneous

expense. Indexed alph. by names of prisoners. Hdw. 216 pp. 17 x 14 x 2.

144. MILEAGE CLAIM RECORD, 1929--. 1 vol.

Record of miloago traveled, showing number of papors served, date, name of person to whom served, nature of court action, number of miles traveled, total charges, dato paid, and amount of warrant.. Arr. chron. Hdw. 504 pp. 18 x 12 x 2 3/4.

145. POULTRY REPORTS, 1923--. 1 file drawer. Prior to 1923, destroyed by fire.

Reports on sheriff's sales of stolen poultry, showing date, numb- or of fowls, weight, breed, ago, distinctive marks, name and address of sellers, kind of vehicle, and license number of automobile. Arr. chron. 24 x 12 x 12.

Execution Record
(See also entries 65-70)

146. REGISTER OF EXECUTIONS, 1922--. 1 vol. Prior to 1922, destroyed by fire.

Register of oxecution of writs, showing number of papers served, dato issued, names of plaintiff and defendant, amount of judgment, date of return, costs, and remarks. Indexed alph. by names of defendants. Hdw. 450 pp. 18 x 12 x 2 3/4.

Fee and Cash Book

147. FEE BOOK, 1923--. 2 vols. Prior to 1923, destroyed by fire.

Record of all fees collected, showing case number, title of causo,

name of court, date, and nature of service. Arr. chron. Hdw.

580 pp. 18 x 12 x 3.

148. CASH BOOK, 1923--. 1 vol. Prior to 1923, destroyed
by fire.

Record of cash received and disbursed, showing date, cause number,
book and page, name of court, receipt and check numbers, names
of payer and payee, nature of service, sheriff's fees due county,
receipts from all sources, and distribution of disbursements.

Arr. chron. Hdw. 500 pp. 18 x 12 x 2 3/4.

IX. CORONER

The coroner is a constitutional officer elected for two years without restriction on reelection. (1) He is required to post bond not exceeding five thousand dollars nor less than one thousand dollars. (2) The office was created before 1851 by virtue of the Constitution of 1816. (3) The inception date of this office in Vermillion County is 1824, the organization date of the county.

The coroner is required to investigate deaths by violence, by accident, and of suspicious nature, and to determine the cause and manner of death. He holds inquests without a jury, (4) and may subpoena witnesses and employ a physician to make a postmortem examination, (5) filing his report and verdict with the clerk of the circuit court. (6) He is a peace officer with the same powers as the sheriff, (7) and acts as sheriff in event of absence, vacancy, personal interest, or incapacity of that officer, (8) and serves warrants on the sheriff if necessary. (9)

All of the records are located in the clerk's office in the courthouse.

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- (1) Const. 1851, art. 6, sec. 2.
 - (2) 2 Rev. Stat. 1852; Acts 1933; Burns 49-2901.
 - (3) Const. 1816, art. 4, sec. 25.
 - (4) 2 Rev. Stat. 1852; Acts 1871. 1870 spc. sess.; Burns 49-2904.
 - (5) 2 Rev. Stat. 1852; Burns 49-2906.

- (6) 2 Rev. Stat. 1852, Acts 1879 spc. sess.; Burns 49-2909.
- (7) 2 Rev. Stat. 1852; Acts 1933; Burns 49-2901.
- (8) 2 Rev. Stat. 1852; Burns 49-2902.
- (9) 2 Rev. Stat. 1852; Burns 49-2903.

149. CORONER'S INQUESTS, 1846--. 14 file boxes.

Record of inquests held by coroner on persons having died from violent causes, showing date, name, age, color, sex, and cause of death. Arr. chron. Condition fair. 10 x 5 x 13. 7 boxes, 1846-1912, bsmt. rec. rm.; 1 box, 1913-35, Clk. rec. rm.; 1 box, 1936, Clk. off.

X. AUDITOR

The auditor is a constitutional officer, elected for a four-year term. (1) No person can hold the office for more than eight years in any period of twelve. (2) He is required to post bond in the amount of ten thousand dollars, approved by and filed with the county commissioners. (3) The inception date of this office in Vermillion County is 1841.

This office is the center of county financial administration, and here the financial records of county business are preserved.

The auditor's principal functions are fourfold: As a county "controller", he keeps the accounts of the county and issues warrants for all claims, including those approved by the commissioners. (4) Ex officio he acts as clerk to the board of commissioners, (5) the county council, (6) and the board of tax adjustment, (7) and as secretary to the board of finance. (8) He is also a member and the secretary of the board of review. (9) As a tax officer, he prepares the official tax duplicates, (10) and certifies to the treasurer the amount of taxes due from banks. (11) As budget officer, he compiles estimates made to him by each county agency and submits them to the county council. (12)

Other routine duties are: Keeping a land transfer record book; (13) managing the common school and the congressional township school funds as a member of the school fund board, (14) and apportioning semiannually the interest of those funds to the

school corporations; (15) preparing the ditch duplicate covering assessments for construction or repair of ditches and drains; (16) issuing peddlers' licenses (17) and public warehouse permits; (18) acknowledging deeds and mortgages executed for security of trust funds; (19) and approving bonds of township trustees. (20)

The records are located in the courthouse.

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| (1) 1 Rev. Stat. 1852; Burns 49-3001. | (11) Acts 1933; Burns 64-810. |
| (2) Const., art. 6, sec. 2, | (12) Acts 1899; Burns 26-520. |
| (3) Acts 1899; Burns 49-3003. | (13) Acts 1919; Burns 64-1409. |
| (4) 1 Rev. Stat. 1852; Burns 49-3005, Acts 1897; Burns 26-806. | (14) Acts 1865; Burns 28-104, Acts 1865, 1935; Burns, 1936 suppl., 28-209. |
| (5) 1 Rev. Stat. 1852; Burns 26-611. | (15) Acts 1879; Burns 28-265. |
| (6) Acts 1899; Burns 26-609. | (16) Acts 1933; Burns 27-134. |
| (7) Acts 1933; Burns 64-304. | (17) 1 Rev. Stat. 1852; Burns 49-204. |
| (8) Acts 1907; Burns 61-306. | (18) Acts 1875, 1879 spec. sess.; Burns 67-201. |
| (9) Acts 1919, 1920 spec. sess.; Burns 64-1201. | (19) 1 Rev. Stat. 1852; Burns 49-3011. |
| (10) Acts 1919; Burns 64-1403. | (20) Acts 1915; Burns 65-103. |

Audits and Reports

150. APPORTIONMENT RECORD, 1883-1913. 4 vols.

Record of apportionments to the different townships of delinquent taxes and interest on same, showing township or town, net settlement or apportionment due from treasurer, and to what account apportioned. Arr. chron. Hdw. 195 pp. 23 x 10 x 1 $\frac{1}{2}$.

151. TAX DEPOSITORY INTEREST, 1928--. 1 file box.

Reports of banks, showing amount of interest due county on funds deposited, date, name of depository, amount on deposit, and interest. Arr. chron. 12 x 12 x 5. Aud. vt.

152. TAX DISTRIBUTION, 1929-30. 1 drawer.

Record of distribution by board of commissioners of current and delinquent taxes, showing date, and distribution of various taxes.

Arr. chron. 38 x 25 x 2. Comr. rm.

153. STATE BOARD OF ACCOUNTS, 1909-18. 3 file boxes.

Reports of state examiners on the financial conditions of various county officials, showing date, name of examiner, statistics of financial condition, and signatures. Arr. chron. 11 x 10 x $4\frac{1}{2}$.

Aud. off.

154. AUDITOR'S VENUE RECORD, 1914-31. 1 vol.

Record of court cases transferred from one county to another, showing date, amount of money paid by other county, title of cause, from whom received, to whom issued, receipts, and disbursement amounts. Arr. chron. Hdw. 125 pp. 14 x 12 x $3\frac{1}{4}$.

Aud. off.

For other records, see entry 46.

155. TRUSTEE'S RECEIPTS OF EXPENDITURES, 1892-1915. 1 vol.

Record of trustee's receipts and expenditures for townships, showing township trustee, county, date, receipt number, from whom received, on what account, to what fund, and total. Arr. alph. by names of funds. Hdw. 360 pp. 18 x 13 x 2.

156. POOR RELIEF, 1935--. 32 file boxes.

Certified reports of township trustees of amount disbursed for poor relief, showing amount for food orders, clothing, and medical aid, name of person, address, and case number. Arr. chron. 10 x 13 x 5. Comr. rm.

157. REPORT OF POOR RELIEF, 1917-31. 7 file boxes.

Record of poor relief given by trustees, showing date, name of person, age, sex, color, occupation, number of persons in family, amount given, for what, and signature of trustee. Arr. chron. 12 x 11 x 4 $\frac{3}{4}$.

158. SCHOOL TRUSTEE'S REPORTS, 1914-16. 1 file box.

Reports of school trustees on various schools of county, showing receipts and expenditures on account of special school and tuition funds. Arr. chron. 11 x 10 x $\frac{1}{2}$.

Receipts and Disbursements

159. MONTHLY FINANCIAL STATEMENTS, 1912--. 4 vols.

Record of monthly statements of receipts and disbursements, showing receipts to date, for month, total receipts, disbursements to date, for month, total disbursements, balance, overdraft, and total balance. Arr. chron. Hdw. 150 pp. 20 x 16 x 1. 3 vols., 1912-24, Aud. rec. rm.; 1 vol., 1924--., Aud. off.

160. FEE AND CASH BOOK, 1910-. 3 vols.

Record of all fees and cash received, showing date received, from whom, kind of fee, as transfer, ditch, highway, and gravel road, date, total collected, and amount paid county treasurer. Indexed alph. by names of payors. Hdw. 290 pp. 18 x 10 x $3\frac{1}{4}$. 2 vols., 1910-32, Aud. rec. rm.; 1 vol., 1933--., Aud. off.

161. AUDITOR'S LEDGER OF RECEIPTS, APPROPRIATIONS, AND
DISBURSEMENTS, 1925--. 14 vols.

Record of receipts, appropriations, and disbursements, showing date, amount to various bureaus, warrant number, overdrafts, and balance. Arr. chron. Hdw. 600 pp. 17 x 14 x 3.

For prior records, see entries 162-163.

162. REGISTER OF RECEIPTS, 1862-1924. 6 vols. Prior to 1862,
missing.

Record of receipts, showing date, number of receipt, by whom paid, for what purpose, amount, receipts itemized for county revenue, township and corporations taxes, school fund principal, gravel road and state revenue. Arr. chron. Hdw. 312 pp. 16 x 11 x 2 $\frac{1}{4}$.

For subsequent records, see entry 161.

163. APPROPRIATIONS AND DISBURSEMENT RECORD, 1911-24. 6 vols.

Record of all appropriations and disbursements by auditor, showing list of expenses of each county official for repairs on courthouse and poor farm, maintenance of all county institutions, roads, and schools, and official's salaries. Arr. alph. by names of officials. Hdw. 175 pp. 16 x 19 x 2.

For prior records, see entry 162; for subsequent records, see entry 161.

164. REGISTER OF DISBURSEMENTS, 1889-1910. 2 vols. (1-2).

Record of disbursements of county funds, showing disbursements for fiscal year, in whose favor drawn, for what purpose, amount, date, county revenue, fees, salaries, gravel roads, construction, common

school funds, state revenue. Arr. chron. Hdw. 60 pp. 17 x 12 x 3/4.

- For subsequent records, see entry 161.

165. JOURNAL, 1851-82. 2 vols.

Record of costs received and expended, showing cash received, cash disbursed, and receipt number. Arr. chron. Hdw. 300 pp. 16 x 11 x 2 1/2.

For subsequent records, see entry 161.

166. AUDITOR'S REGISTER OF WARRANTS, 1911-26. 5 vols. (1-5).

Record of warrants drawn by auditor or treasurer, showing date and number of warrant, to whom drawn, on what account, amount, date redeemed, and total amount of county revenue. Arr. chron. Hdw. 195 pp. 12 x 17 x 2.

For subsequent records, see entry 167.

167. COUNTY WARRANTS, 1912--. 32 vols.

Stubs of warrants issued, showing to whom issued, date, for what number, and fund. Arr. chron. Hdw. 250 pp. 18 x 10 x 2.

168. REGISTER OF ORDERS, 1889-1911. 6 vols.

Record of orders and estimates of various expenses, showing date, in whose favor, fees and salaries, as county officer's, gravel road, state, benevolent institution, township, revenue, fuel, books, and stationery. Arr. chron. Hdw. 240 pp. 17 x 21 x 2 3/4.

169. REGISTER OF AUDITOR'S VOUCHERS, 1903-18. 1 vol.

Record of auditor's vouchers other than allowances by board of commissioners, showing date of vouchers, to whom allowed, nature

of claim, by what authority order issued, date order issued, and amount of order. Arr. chron. Hdw. 300 pp. 16 x 12 x 2.

170. REGISTER OF RETURNS, 1897--. 4 vols.

Record of taxes paid by firms or corporations and deposited in banks by treasurer, showing name of bank, date, receipt number, and value of taxables. Indexed alph. by names of banks. Hdw. 125 pp. 14 x 17 x 3/4. 3 vols., 1897-1933, Aud. rec. rm.; 1 vol., 1933--, Aud. off.

Taxes

Appraisements

171. TRANSFER BOOKS, 1856--. 56 vols.

Record of real estate transferred from one party to another, showing title of transfer, from whom and to whom transferred, location, description, and date. Indexed alph. by names of parties to whom transferred. Hdw. 275 pp. 18 x 12 x 2 1/2. 53 vols., 1856-Jan.1, 1932, Aud. rec. rm.; 3 vols., Jan.1, 1932--, Aud. off.

172. ENUMERATION OF WHITE AND COLORED MALES, 1919-31. 22 vols.

Record of white and colored male persons over 21 years of age, filed by trustee of township, showing name, if white or colored, age, address, ward, precinct, and remarks. Arr. alph. by names of parties. Hdw. 95 pp. 14 x 9 x 3/4.

Returns

173. RECORD OF AFFIDAVITS OF MORTGAGE INDEBTEDNESS, 1899--.

2 vols.

Record of mortgage indebtedness, with sworn statement, showing name, date, number of certificate, description of land, acreage, range, township, lot, block, total assessment, amount of mortgage, and exemption. Arr. chron. Hdw. 316 pp. 17 x 18 x 2 $\frac{1}{2}$.

174. MORTGAGE EXEMPTIONS, 1914--. 62 vols.

Record of exemption of taxes or mortgage indebtedness on real estate, showing amount of indebtedness and exemption, name of owner, location, description, and valuation. Arr. chron. Hdw. and typed. 350 pp. 14 x 9 x 2 $\frac{1}{2}$.

175. SOLDIER'S EXEMPTIONS, 1920--. 17 vols.

Record of soldier's tax exemption, showing name, age, address, whether soldier or soldier's widow, in what war, description of property, location, and amount of exemption. Arr. chron. Hdw. 75 pp. 9 x 7 x 2 $\frac{1}{2}$.

Lists

176. ASSESSOR'S BOOKS, 1861--. 343 vols.

Record of assessment of real estate, showing name of owner, description of land, true cash value, value of improvements, value of property and corporation stock, and mortgage exemption. Arr. chron. Hdw. 75 pp. 18 x 11 x 3/4.

177. APPRAISEMENT LIST, 1864-73. 2 vols.

Record of appraisements of real estate, showing name of owner, description of property, kind of improvements, location, section, town, range, acreage, value of land and improvements, and total value. Arr. chron. Hdw. 200 pp. 17 x 12 x 2.

178. ASSESSMENT LISTS, 1909-35. 724 vols.

Record of personal property and intangibles, showing amount of personal property, value, owner's name, and date. Arr. alph. Hdw. 300 pp. 14 x 9 x 2 $\frac{1}{2}$. 691 vols., 1909-35, Aud. rec. rm.; 33 vols., 1911-12, Aud. bsmt. rec. rm.

Delinquent and Erroneous

179. RECORD OF DELINQUENT LANDS AND LOTS, 1860--. 5 vols.

Record of lands and lots that have delinquent tax attached to them, showing location, description, name of owner, value of land, amount of delinquent tax, and date. Arr. chron. Hdw. 120 pp. 18 x 12 x 1. 4 vols., 1860-1928, Aud. rec. rm.; 1 vol., 1928--, Aud. off.

180. ERRONEOUS TAX RECORD, 1874-1935. 6 vols. Prior to 1874, missing.

Record of erroneous assessments made on taxable property, showing duplicate number, to whom delivered, date of delivery, amount, description of error, date of error, and location of property. Arr. chron. Hdw. 150 pp. 18 x 12 x 1 $\frac{1}{2}$. 4 vols., 1874-1927, Aud. rec. rm.; 2 vols., 1927-35, Aud. vt.

181. TAX SALE RECORD, 1863--. 3 vols.

Record of sales made by treasurer, of lands and lots returned delinquent, showing date, amount of tax, name of owner, description of land, quantity sold, amount paid by buyer, and name of purchaser. Arr. chron. Hdw. 320 pp. 17 x 15 x 2 3/4. 2 vols., 1863-1920, Aud. rec. rm.; 1 vol., 1920--, Aud. off.

For deed record, see entry 111.

182. TAX SALE CERTIFICATES, 1925-30. 2 file boxes.

Copies of tax sale certificates given by sheriff for property sold for delinquent taxes, showing name of owner, description of property, amount of sale, and date. Arr. chron. Hdw. 12 x 10 x 5. Aud. vt.

For deed record, see entry 111.

183. CANCELED TAX CERTIFICATES, 1867--. 5 file boxes.

Canceled tax sale certificates, showing date, name of owner, place of sale, amount, and seal. Arr. chron. Hdw. 11 x 12 x 4 3/4. 3 boxes, 1867-1922, Aud. rec. rm.; 2 boxes, 1923--, Aud. vt.

184. MINUTES OF TAX TITLE DEEDS, 1844-91. 1 vol. (A).

Record of deeds made by auditor for delinquent lands and lots sold for non-payment of taxes, showing name of person to whom taxes were charged, date of sale, party to whom certificate was issued, description of land or lot, name to whom deed is made, and date of deed. Arr. alph. by names of property owners. Hdw. 150 pp. 16 x 11 x 1 1/2.

Plat Books

185. ASSESSOR'S PLAT BOOK, 1886--. 56 vols.

Plat books by townships, giving name of owner, number of plat, description of land, section, township, range, acreage, value of land, of improvement, total value, and scale. Arr. chron. Hdw. 100 pp. 15 x 10 x 1.

School Funds
(See also entry 124)

186. INVENTORY OF TRUST AND SCHOOL FUNDS, 1906--. 1 vol.

Record of money loaned from trust and school fund, showing register of loan, number of loan, date, amount of each fund unpaid, total loan unpaid, date to which interest is paid, amount of interest unpaid, and amount of funds represented by forfeited land.

Arr. chron. Hdw. 200 pp. 17 x 16 x 2. Aud. vt.

187. REGISTER OF SCHOOL FUND LOANS, 1928-33. 1 vol.

Register of loans from school fund, showing amount of loan, date, names of borrower and surety. Indexed alph. by names of mortgagors.

Hdw. 529 pp. 15 x 11 x 2 $\frac{1}{2}$. Aud. vt.

For subsequent records, see entry 186.

188. SCHOOL FUND MORTGAGES, 1910--. 11 file boxes.

Mortgages given from school fund, showing name of mortgagor, real estate mortgaged as security, description of property, amount of loan, rate of interest, and date due. Arr. alph. by names of mortgagors. 12 x 10 x 5. Aud. vt.

189. (RENEWAL OF SCHOOL FUND LOANS), 1915-19. 1 file box.
Applications for renewals of loans from school fund, showing affidavit of appraiser, name of loan, amount, amount due, description of property, value, and name of applicant. Arr. chron. Hdw. 11 x 10 x $4\frac{1}{2}$. Aud. off.

190. APPLICATION AND QUIETUS RECORD, 1915--. 7 vols.
Record of applications to pay into county treasury, showing date, number, name of person applying, and name of account. Arr. chron. Hdw. and typed. 150 pp. 14 x 12 x 1. 6 vols., 1915-24, Aud. rec. rm.; 1 vol., 1924--., Aud. off.

Official Bonds
(See also entries 26-31)

191. BOND REGISTER, 1887--., 3 vols. (1-3). Prior to 1887, missing.

Record of bonds sold by county, showing number of bond, date of sale, to whom sold, amount of bond, amount sold for, rate of interest, date due, paid coupon, and date of redemption. Arr. chron. Hdw. 120 pp. 18 x 12 x 1. Aud. vt.

192. OFFICIAL BONDS, 1912-34. 2 file boxes.
Bonds given by county officials before taking office, showing name, date, address, amount of bond, security, and condition of bond. Arr. chron. Hdw. 12 x 11 x $4\frac{3}{4}$. 1 box, 1912-16, Aud. rec. rm.; 1 box, 1916-34, Aud. vt.

193. TRUSTEE'S BONDS, 1868--. 2 vols.
Record of bonds furnished by trustees, showing name, amount, date,

address, witnesses, auditor's signature, and condition of bond.
Indexed alph. by names of trustees. Hdw. 280 pp. 16 x 11 x 2.
Aud. vt.

194. BONDS AND APPOINTMENTS, 1924--. 3 file boxes.

Bonds given by township, officials on their election or appointment to office, showing name of person under bond, amount, date of termination, surety, and condition of bond. Arr. chron. Hdw. 12 x 12 x 5. Aud. off.

Liquor Bonds

195. RECORD OF RETAILER'S BONDS, 1890-1919. 4 vols. (1-4).

Record of bonds of persons selling liquor to retail trade, showing bond number, amount, date, name of person bonded, and address. Arr. alph. by names of applicants. Hdw. and typed. 252 pp. 16 x 11 x 1 3/4.

XI. ASSESSOR

The office of assessor was created by an act of 1891. (1) This officer is elected for a four-year term, there being no prohibition against successive terms. The inception date of this office in Vermillion County is 1891. Qualifications are established by law: He must be a continuous freeholder of Vermillion County for not less than four years prior to the date of his election, and he must post a five thousand dollar bond, with two or more good freehold sureties approved by the auditor, who also administers the oath of office. His work is under the direction of the state board of tax commissioners, and he may be removed by that board, after a hearing, for incompetency, neglect of duty, or misconduct in office. (2)

The duties of the assessor are: To examine carefully the tax duplicates, to instruct and advise the township assessors, to review their returns, to assess omitted real and personal property, to appraise estates for inheritance taxes, to report to the state board any delinquencies of township assessors, (3) to examine public records, (4) and to set a value upon intangibles for taxation. (5) He is ex-officio member and president of the Vermillion County board of review. (6)

(1) Acts 1891, ch. 99, sec. 112.

(2) Acts 1919; Burns 64-1101.

(3) Acts 1919; Burns 64-1102.

(4) Ibid.

(5) Acts 1933; Burns 64-905.

(6) Acts 1919, 1920 spc. sess.;
Burns 64-1201.

No records could be found.

XII. BOARD OF REVIEW

By virtue of an act of 1919, Vermillion County has a board of review for the annual review of assessments and the equalization of valuation of real and personal property. The board is composed of the assessor, treasurer, and auditor, ex officio, and two freeholders of opposite political parties, appointed annually by the judge of the circuit court. The assessor is president and the auditor is secretary of the board. (1)

From 1881 to 1891 the duties of reviewing and equalizing tax assessments were performed by a county board of equalization consisting of the county commissioners and four freeholders appointed by the circuit judge. (2) The law of 1891 superseded this act and created the board of review, composed of the treasurer, assessor, and auditor. (3) The act of 1919 re-established the board, adding the two freeholder appointments to its membership. (4) The inception date of this board in Vermillion County is 1881.

It is the duty of the board to make changes in the valuation of property in the township or any taxing unit within the township, and to determine the amount to be added or deducted in order to make an equitable equalization of taxes throughout the county. It also may redetermine the valuation of any particular tract or lot upon complaint of the owner. If the board shall find the aggregate assessment too high, too low, or unequal, it may set aside the assessment of the whole county, or of any township

taxing unit therein, and order a new assessment. (5)

The board also makes a general review of assessment lists to discover omitted property and to correct errors in the lists. It assesses the capital stock of corporations in the county, except those assessed by the state board of tax commissioners, such as railroad, telephone, and telegraph companies. (6)

All the records are located in the auditor's office, in the courthouse.

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| (1) Acts 1919; Burns 64-1201,
64-1206. | (4) Acts 1919; Burns, ibid. |
| (2) Acts 1881, ch. 96, sec. 129. | (5) Ibid. |
| (3) Acts 1891, ch. 99. sec. 114. | (6) Ibid. |

196. RECORD (BOARD OF REVIEW), 1891--. 2 vols.
Minutes of board of finance, showing names of board members, nature of business transacted, personal property review, and approval of bonds and depositories. Arr. chron. Hdw. 250 pp.
16 x 11 x 3. Aud. vt.

197. BOARD OF REVIEW PAPERS, 1921-25. 3 file boxes.
Statements of banks, lists of stock holders, and valuation of stock, showing affidavit for reduction in tax, assessment list, and personal property schedule.. Arr. chron. 10 x 4 x 11.
Aud. off.

XIII. BOARD OF TAX ADJUSTMENT

The board of tax adjustment of Vermillion County was established by an act of legislature in 1933 and consisted of seven members. (1)

By an act of 1937 the membership of the board was changed. One is a member of the county council, chosen by the council, one member is the mayor of the largest city in the county or any public official of the county appointed by the said mayor of the largest city of the county, one member of the county board of education selected by such board, and four freeholders of the county appointed by the judge of the circuit court. Not more than four members of such adjustment board can be members of the same political party. The board is empowered to serve for one year. (2)

It is the duty of the board to examine, and if it deems necessary, revise, change, or reduce, but not increase, any tax levy and any corresponding items of the budget on which the tax levies are based, and apportion the total of all of the levies so that the total levy on property within any municipal corporation for which the property therein is taxable, shall not exceed the total rate as provided by law. (3)

All the records are located in the courthouse.

(1) Acts 1933; Burns 64-304.

(3) Acts 1933; Burns 64-304.

(2) Acts 1937, ch. 119, sec. 4.

193. BOARD OF TAX ADJUSTMENT MINUTE BOOK, 1933--. Same as
vols. in entry 21.

Minutes of meeting, showing action taken on petition in tax
adjustment. Arr. chron. Hdw. 450 pp. 18 x 12 x 2 $\frac{1}{2}$.

XIV. BOARD OF FINANCE

By virtue of an act of 1907, the board of county commissioners of Vermillion County constitutes the board of finance. The auditor serves as secretary. It may sue and be sued in its own name whenever necessary to accomplish the purpose intended by its creation. (1) The inception date of this board in Vermillion County is 1907.

The board of finance has charge of and controls the funds of Vermillion County. (2) Its functions are to select the banks to serve as depositories for county funds and to apportion the funds among such depositories. In lieu of depositing county funds in banks, the board may purchase United States Government bonds or other interest-bearing obligations of the United States Government or its instrumentalities. (3) The board receives monthly statements of county funds on deposit from the banks, (4) and may, as it sees fit, revoke the commission of any depository. (5)

The general assembly of 1935 repealed the act establishing this board, and in the same session in the Depository Act of 1935, reestablished the board of finance practically unaltered. The board has supervision of all public funds of the county, and the safekeeping and deposit thereof. (6)

All the records are located in the courthouse.

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| (1) Acts 1907; Burns 61-606. | (4) Acts 1907, 1931; Burns 61-616. |
| (2) Acts 1907; Burns 61-606. | (5) Acts 1907; Burns 61-613. |
| (3) Acts 1907, 1932 spec. sess.; Burns 61-610. | (6) Acts 1935; Burns, 1936 suppl., 61-628. |

199. BOARD OF FINANCE MINUTE BOOK, 1907--. 1 vol.

Minutes of meetings concerning depositories, showing date of meetings, names of depositories, bonds, amount of interest, sureties, and affidavits. Arr. chron. Hdw. 600 pp. 18 x 12 x 3. Aud. off.

200. PUBLIC DEPARTMENT PAPERS, 1924-26. 1 file box.

Bonds posted by bank depositories of public funds, showing monthly statement and condition of bank's finances. Arr. chron. 10 x 4 x 11. Aud. rec. rm.

XV. TREASURER

The treasurer is a constitutional officer, elected for a term of two years. No person is eligible to serve more than four years in any period of six years. (1) He is required to execute his official bond, in the penalty of not less than the amount of money which may come into his hands at any time during his term. (2) Prior to the Constitution of 1851 the office of treasurer was in existence by virtue of an act of 1817. (3) The inception date of this office in Vermillion County is 1824, the organization date of the county.

The treasurer receives all monies coming to Vermillion County and deposits the same on the proper orders issued and attested by the auditor. (4) He keeps fee books and cash books. (5) He makes quarterly reports to the commissioners; (6) at the expiration of his term of office, he gives a sworn statement to the auditor, showing specifically the amount of fees collected, (7) and deposits with the auditor all orders redeemed. (8) He makes a monthly statement to the treasurer of the state, (9) and collects all taxes. (10)

The laws of the state also place certain ex-officio duties upon the treasurer. He is a member of the board of review, (11) and has custody of county funds, although the depositories are chosen by the board of finance.

All the records are located in the courthouse.

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| (1) Const., art. 6, sec. 2. | (8) 1 Rev. Stat. 1852; Burns |
| (2) 1 Rev. Stat. 1852; Acts | 49-3114. |
| 1865, 1919; Burns 49-3101. | (9) Acts 1859, 1861; Burns |
| (3) Acts 1817, ch. 17, sec. 1. | 49-1813. |
| (4) 1 Rev. Stat. 1852; Burns | (10) Acts 1919; Burns 64-1502. |
| 49-3103. | (11) Acts 1919, 1920 spec. sess.; |
| (5) Acts 1895; Burns 49-1401. | Burns 64-1201. |
| (6) Acts 1895, 1913; Burns | (12) Acts 1907, 1932 spec. sess.; |
| 49-1403. | Burns 61-610. |
| (7) Acts 1895, 1903, 1913; Burns | |
| 49-1402. | |

Tax Collections

201. TAX DUPLICATE AND DELINQUENTS, 1842--. 242 vols.

Record of tax duplicates and delinquent taxes, showing name of owner, description and value of land, improvement value, second installment, delinquent list, and final list of delinquents. Arr. alph. by names of property owners. Hdw. 150 pp. 17 x 15 x 13. 101 vols., 1842--, Aud. bsmt. rec. rm.; 77 vols., 1863-1920, bsmt. rec. rm.; 64 vols., 1921--, Tr. rec. rm.

202. INSOLVENT RECORD, 1888--. 4 vols.

Record of taxes reduced from the duplicate, showing name, duplicate number, reason, amount of assessment, and amount of penalty dropped. Arr. chron. Hdw. 460 pp. 16 x 12 x $2\frac{1}{2}$. Aud. vt.

203. WORK SHEETS, 1929--. 13 vols.

Record of delinquent taxes under moratorium plan, showing name of taxpayer, duplicate number, date, amount delinquent, annual penalty, and total delinquency. Arr. alph. by names of taxpayers. Hdw. 9 x 11 x $2\frac{1}{2}$. Tr. rec. rm.

204. INHERITANCE OR TRANSFER TAX, 1914--. 2 vols.

Record of payment of inheritance tax, showing receipt number, cause number, date, names of estate and administrator, amount of tax, amount delinquent, amount due the state, and treasurer's signature. Arr. chron. Hdw. 480 pp. 9 x 23 x 3. Tr. rec. rm.

205. REGISTER OF TAXES COLLECTED AND CASH BOOK OF TAXES

COLLECTED, 1910--. 12 vols. (1-6, and 6 vols. not numbered). 1921-23, missing.

Record of taxes collected, showing date, duplicate number, total distribution of taxes, current tax, delinquent tax, insolvent tax, special assessment, and advertising surplus tax. Arr. alph. by names of towns and townships. Hdw. 600 pp. 18 x 12 x 3 $\frac{1}{2}$. 6 vols., 1910-21, bsmt. rec. rm.; 4 vols., 1923-29, Tr. rec. rm.; 2 vols., 1929--, Tr. vt.

206. PARTIAL PAYMENT OF TAX RECEIPTS, 1919--. 29 vols.

Record of partial payment of taxes, showing name of taxpayer, amount, description, location, and value of real estate, receipt number, and date paid. Hdw. 200 pp. 8 x 13 x 1 $\frac{1}{4}$. 9 vols., 1919-31, bsmt. rec. rm.; 8 vols., 1928-33, Tr. public off.; 7 vols., 1921-26; 5 vols., 1933--, Tr. rec. rm.

207. TAX RECEIPTS, 1906--. 707 vols.

Record of duplicate tax receipts, showing date, name of taxpayer, duplicate number, location and description of property, mortgage exemption, net value, personal property, poll, current and delinquent taxes, and date paid. Arr. chron. Hdw. 200 pp. 17 x 11 x 1 $\frac{1}{2}$. 403 vols., 1906-30, bsmt. rec. rm.; 304 vols., 1926--, Tr. rec. rm.

208. DELINQUENT TAX RECEIPTS, 1912-33. 37 vols.

Record of delinquent taxes, showing date, name of payer, total tax, penalty, costs, city, description of land section, township, range, and value of real and personal property. Indexed alph. by names of taxpayers. Hdw. 150 pp. 8 x 14 x 1. 22 vols., 1912-26, Tr. rec. rm.; 7 vols., 1920-31, bsmt. rec. rm.; 8 vols., 1926-33, Tr. off.

For prior and subsequent records, see entry 207.

Receipts and Disbursements

209. DAILY BALANCE OF CASH AND DEPOSITORIES, 1907--. 10 vols.

Title varies: Balnace Book.

Record of daily balances and cash deposits, showing taxes by township and municipality; receipts: current, delinquent, insolvent; auditor's assessments, special assessments, state, county, city assessments, total; names of depositories; and balance on previous day and at close of day. Arr. chron. Hdw. 325 pp. 18 x 12 x 3. 3 vols., 1907-20, bsmt. rec. rm.; 5 vols., 1920-29, Tr. rec. rm.; 2 vols., 1930--, Tr. off.

210. MONTHLY FINANCIAL STATEMENT, 1912--. 6 vols. 1 vol.,

1920, missing. Title varies: Monthly Balances.

Record of monthly receipts, disbursements, and balances, showing amount received, amount disbursed, from what fund taken, names of payer and payee, purpose, and balance. Arr. chron. Hdw. 50 pp. 18 x 15 x 3/4. 2 vols., 1912-19, bsmt. rec. rm.; 1 vol., 1921-29, Tr. rec. rm.; 3 vols., 1929--, Tr. vt.

211. RECORD OF DEPOSITORY BALANCE, 1913-24. 5 vols. 1919-20, missing.

Record of balances of county funds in depositories, showing date reported, warrant number and date, deposit amount, amounts of warrant, appropriation, and balance. Arr. chron. Hdw. 200 pp. 17 x 12 x $1\frac{1}{2}$. 1 vol., 1913-15, bsmt. rec. rm.; 4 vols., 1915-24, Tr. rec. rm.

For subsequent records, see entry 209.

212. REGISTER OF RECEIPTS OTHER THAN TAX PAYMENTS, 1904-24.

7 vols. (1-3, and 4 vols. not numbered).

Record of receipts other than tax payments, showing date, amount to pay to clear quietus, name of payer, for which fund, amount, county revenue, miscellaneous account, and remarks. Arr. by receipt nos. Hdw. 190 pp. 16 x 12 x $2\frac{1}{2}$. Aud. rec. rm.

213. TREASURER'S CASH BOOK OF ALL RECEIPTS, 1911-24. 1 vol.

Record of cash receipts, showing date, receipt number, name of payer, for what fund, and amount received. Arr. chron. Hdw. 200 pp. 15 x 10 x $\frac{1}{2}$. Tr. rec. rm.

For subsequent records, see entry 209.

214. COUNTY TREASURER'S LEDGER OF RECEIPTS AND DISBURSEMENTS, 1911--. 8 vols. (1-5, and 3 vols. not numbered). 1922-26, missing. Title varies: County Treasurer's Appropriation and Disbursement.

Record of receipts and disbursements, showing disbursement, receipt, overdraft, balance, receipt number, source, and date. Arr. chron. Hdw. 160 pp. 16 x 14 x 2. 5 vols., 1911-22, bsmt. rec. rm.; 1 vol., 1926-28, Tr. rec. rm.; 2 vol., 1928--, Tr. vt.

215. REGISTER OF WARRANTS BY DEPOSITORY, 1911--. 11 vols.

(1-3, and 8 vols. not numbered). Title varies: Cash

Book of Disbursements on Auditor's Warrants.

Record of warrants issued by depositories, showing date, warrant number, from which fund, amount of warrant, date redeemed, ledger page, and name of depository. Arr. chron. Hdw. 102 pp. 17 x 15 x $1\frac{1}{2}$.
3 vols., 1911-22, bsmt. rec. rm.; 3 vols., 1923-30, Tr. rec. rm.;
5 vols., 1930--, Tr. vt.

XVI. BOARD OF EDUCATION

The educational system of Indiana had its beginning back in 1818, and since then it has undergone several changes.

The legislature in 1818 provided for the appointment by the county commissioners of a superintendent of schools for each congressional township. (1)

By legislative enactment in 1824 the school system was administered by three township school trustees, who were elective. (2)

The school administrative system was changed by the legislature in 1833. By this new act the election of a school commissioner was proscribed. (3)

In 1852 the legislature provided that the township trustees should serve as a board of school trustees in each civil township. (4)

By legislative enactment in 1865 three school trustees were elected by the common council of each incorporated city and the board of trustees of each incorporated town to administer the school system in conjunction with the township trustees of each civil township. (5)

By an act of 1873 the county board of education was created. The board was comprised of the county superintendent of schools, the township trustees of the county, and the school trustees of each city and town of the county. (6)

The inception date of this board in Vermillion County is 1873.

By legislative enactment in 1877 the membership of the board was changed to consist of the county superintendent of schools, the township trustees, and the chairman of school trustees of each city and town. (7)

The duties of the board are to take care of the general needs of the schools, maintenance of school property, and purchase of furniture, books, maps, charts, and other supplies. (8) Its powers also include appointment of a county attendance officer upon nomination of the county superintendent. (9) The board may purchase text books from publishers and sell them to pupils at cost. (10)

All the records are located in the superintendent of schools office in the courthouse.

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| (1) Acts 1818, ch. 49, sec. 1. | (6) Acts 1873, ch. 25, sec. 8. |
| (2) Acts 1824, ch. 97,
secs. 1, 2. | (7) Acts 1873, 1877; Burns
28-801. |
| (3) Acts 1853, ch. 70, sec. 3. | (8) Ibid. |
| (4) 1 Rev. Stat. 1852, ch. 98,
secs. 4, 8. | (9) Acts 1921, 1932 spc. sess.;
Burns 28-501. |
| (5) Acts 1865, ch. 1,
secs. 4, 5. | (10) Acts 1921; Burns 28-813. |

216. RECORD BOOK, 1923--. 1 vol.

Minutes of meetings of the board of education, showing business transacted, reports, members present, and adjournment, Arr. chron. Hdw. 150 pp. 10 x 8 x $\frac{1}{2}$.

XVII. SUPERINTENDENT OF SCHOOLS

In 1865 the legislature provided for a school examiner to be appointed by the county commissioners. (1)

By legislative enactment in 1873, the act of 1865 was amended, and the school examiner's title was changed to "county superintendent of schools". He was appointed by the township trustees to serve for a term of two years. (2)

In 1899 the legislature extended the term of office of the superintendent of schools to four years, and also provided that he be elected by the township trustees. The act also required that he post bond with the auditor to insure faithful performance of his duties as prescribed by law. (3) The inception date of this office in Vermillion County is 1873.

The superintendent exercises general supervision of the schools of Vermillion County. He visits each township institute once each school year and conducts teachers' county institutes. He carries out the orders of the state board of education and the state superintendent of public instruction. (4) He is required to make a report as to teacher's preparation, experience, and license before being hired by the school trustees. (5) He makes out the basis of apportionment of school revenues from the enumeration of pupils. (6) He receives statements for school aid relief from school and township trustees. (7) He is ex-officio member and president of the board of education. (8)

All the records are located in the superintendent of schools office in the courthouse.

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| (1) Acts 1865, ch. 1, sec. 33. | (5) Acts 1927, 1933; Burns |
| (2) Acts 1873, ch. 25, sec. 2, | 28-4309. |
| (3) Acts 1899, 1911, 1913; Burns | (6) Acts 1865; Burns 28-715. |
| 28-702. | (7) Acts 1935; Burns 28-903. |
| (4) Acts 1899; Burns 28-704. | (8) Acts 1873, 1877; Burns |
| | 28-801. |

Activities and Reports

217. ENUMERATION RECORD, 1925-31. 10 file boxes.

Enumeration of persons from 6 to 21 years of age, showing name of parent, address, name, and age of child, color, township, employed or in school, signatures of enumerator and parents. Arr. alph. by names of townships. 17 x 6 x 5.

218. TEACHER'S QUALIFICATIONS, 1923--. 1 file drawer.

Teacher's qualifications, showing name of teacher, address, training, schools attended, location of school, dates of attendance and graduation, degree, semester, hours of academic and professional training, kind of license, grades, and success grades for each year. Arr. chron. 17 x 8 x 5 $\frac{1}{2}$.

219. PERMANENT RECORD OF GRADE AND HIGH SCHOOL STUDENTS, 1925--. 15 file boxes.

Record of elementary and high school students, showing name, date, birthplace, nationality, sex, parent or guardian, parent's occupation, address, final school and grade. Arr. alph. by names of townships. 5 x 8 x 17.

220. ENROLLMENT OF CHILDREN, 1936--. 5 file boxes.
Children's enrollment, showing name of child, date of birth,
school attended, name of teacher, names of parents, address,
and occupation. Indexed alph. by names of children. 12 x 10 x 4 $\frac{1}{2}$.
Attendance Officer's off., 222 S. 4th St., Clinton, Ind.

It is the duty of the health officer to enforce the health
laws; to record and report vital statistics, such as births,

XVIII. HEALTH OFFICER

By legislative enactment in 1881, a county board of health was established and was required to elect a secretary who acted as the health officer for each town and city, and the county. (1)

In 1891 the legislature amended the act of 1881 and enlarged the duties of the health officer, who acted through the board of health. (2)

The health commissioner was provided for by an act of the legislature in 1909, and in the same act a repeal clause repealed the act creating the county board of health. The health commissioner is elected by the county commissioners to serve for a four-year term. (3) The health commissioner must be licensed physician. (4) The inception date of the records of this office in Vermillion County is 1881.

By an act of 1935 the title of county health commissioner was changed to county health officer, who is appointed by the county commissioner with the approval of the state board of health, to serve four years. The county health officer must be legally qualified to practice medicine, suitably trained in sanitary science, and his qualifications must be satisfactory to the state board of health. He is required to enforce the health laws of the state and enforce all the rules of the state board of health. (5)

It is the duty of the health officer to enforce the health laws; to record and report vital statistics, such as births,

deaths, and marriages; to make sanitary inspections of all public and private buildings in regard to sources of disease; to establish quarantine and take all reasonable means to protect the public health; to close schools and churches; and to prohibit public assemblies to prevent epidemics. (6)

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| (1) 1881 Rev. Stat. sec. 4995. | (5) Acts 1935; Burns, 1936 |
| (2) Acts 1891, ch. 15, sec. 8. | (6) suppl., 35-118. |
| (3) Acts 1891, 1909; Burns 35-108. | Acts 1891, 1909; Burns 35-111. |
| (4) Acts 1891, 1909; Burns 35-110. | |

221. RECORD OF BIRTHS, 1933--. 2 vols.

Record of births, showing name, sex, color, date, place, mother's maiden name, age, residence, birthplace, father's name, occupation, party reporting, and date of return. Indexed alph. by names of children. Hdw. 256 pp. 16 x 10 x 2. 1 vol., 1933--, Dr. Meyer's off., Main St. Dana, Ind., C.C., 1 vol., 1885-1904, Clk. rec. rm.

For prior record, see entry 225.

222. RECORD OF MARRIAGES, 1897--. 3 vols. Dec. 1910-May 1917; July 1920-March 1925, missing.

Record of marriages, showing names of bride and groom, age, color, occupation, birthplace, residence, names of parents, place and date of marriage, and name of minister. Indexed alph. by names of brides and grooms. Hdw. 244 pp. 16 x 10 x 2 $\frac{1}{2}$. 1 vol., 1925--, Dr. Meyer's off., Main St., Dana, Ind.; C.C., 2 vols., 1904-10, 1917-20, Clk. rec. rm.

For prior records, see entry 225; for other records, see 32-54.

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223. RECORD OF CONTAGIOUS DISEASES, 1903--. 2 vols. 1902-3, 1907-17, missing.

Record of contagious diseases, showing kind of case, name of family, residence, name of patient, age, sex, color, birthplace, family status, reporter's name, and date of return. Arr. chron. Hdw. 236 pp. 16 x 10 x 2. 1 vol., 1917--, Dr. Meyer's off., Main St., Dana, Ind.; C. C., 1 vol., 1903-7, Clk. rec. rm.

224. RECORD OF DEATHS, 1899--. 3 vols. 1907-25, missing.

Record of deaths, showing name of deceased, date and cause of death, duration of illness, sex, color, residence, marital status, occupation, place of birth, death, and burial, names of parents, undertaker, and physicians. Arr. alph. by names of deceased. Hdw. 238 pp. 16 x 10 x 2. 1 vol., 1925--, Dr. Meyer's off., Main St., Dana, Ind.; C. C., 21 vols., 1899-1907, Clk. rec. rm.

225. RECORD OF BIRTHS, DEATHS, MARRIAGES, AND DANGEROUS DISEASES, 1885-1904, 1 vol.

Record of statistical information concerning births, deaths, marriages, and diseases, showing name of party, date, official's name, cause, and parental information. Arr. chron. 236 pp. 16 x 10 x 2. Clk. rec. rm.

For subsequent records, see entries 221-224.

226. T(U)B(ERCULOSIS) TESTING CATTLE, 1930. 1 vol.

Record of cattle tested for tuberculosis, showing by whom treated, date, owner's name, address, number of cattle, reaction, tag number, test, grade, cattle reaction, and name of township. Arr. alph. by townships. Hdw. 72 pp. 12 x 8 x 1 $\frac{1}{2}$. Aud. rec. rm.

XIX. BOARD OF PUBLIC WELFARE
(See also entry 14)

The board of public welfare of Vermillion County, created in 1936 by an act of the legislature, consists of five persons having a recognized interest in and knowledge of the problems of public welfare. The board members are appointed by the judge of the circuit court, at least two members must be women and not more than three members may be adherents of any one political party. (1)

Subject to the rules and regulations of the state department of public welfare, the board is charged with the administration of assistance to dependent children in their own homes, old age assistance, services and assistance to persons otherwise handicapped, the care and treatment of dependent, neglected, and handicapped children, children in danger of becoming delinquent, and such other welfare activities as may be delegated to it by the state department of public welfare, under the provisions of the act, including services connected with assistance to the blind. (3)

The director, who is appointed by the board of public welfare of Vermillion County under the supervision of the circuit court, performs the functions of probation officer and agent of the court. (3).

All jurisdiction vested in county boards pertaining to welfare work was transferred to the board of public welfare upon its organization in 1936. (4)

THE UNIVERSITY OF CHICAGO
THE DIVISION OF THE PHYSICAL SCIENCES
DEPARTMENT OF CHEMISTRY

James Watson and Francis Crick, "Molecular Structure of Nucleic Acids: A New Model," *Nature*, 1953, 171, 380-383.

The authors describe the structure of DNA, showing how the sugar-phosphate backbone is twisted into a helix, and how the nitrogenous bases are paired in the center. The model is based on the work of other scientists, but it is the first to show the three-dimensional structure of the molecule.

The authors also discuss the implications of their model for the understanding of genetic inheritance. They show how the structure of DNA allows it to replicate itself, and how the sequence of bases determines the sequence of amino acids in a protein.

The authors conclude by stating that their model is a simplification of the actual structure of DNA, but it is a good starting point for further research. They also mention that the model is based on the work of other scientists, and that they are grateful to them for their contributions.

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All the records are located in the welfare office in the courthouse.

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| (1) Acts 1936 spec. sess.; Burns, 1936 suppl., 52-1118. | (3) Acts 1936 spec. sess.; Burns, 1936 suppl., 52-1119, 52-1120. |
| (2) Acts 1936 spec. sess.; Burns, 1936 suppl., 52-1120. | (4) Acts 1936 spec. sess.; Burns, 1936 suppl., 52-1403. |

227. REGISTER OF APPLICATIONS FOR ASSISTANCE, 1936--. 1 vol.

Record of applications for assistance, showing line number, date filed, application number, name, sex, address of ward, date report completed, date granted, amount of award, month effective, and award certificate number. Indexed alph. by names of wards. Hdw. 35 pp. 9 x 13 x $\frac{1}{2}$. Wfr. off.

228. RECOMMENDATIONS OF COUNTY WELFARE DIRECTOR, 1936--. 1 vol.

Record of recommendation and actions regarding rejections, awards, and revocations, showing application number, name of applicant, recommendation of director, action of board, and certificate number. Arr. chron. Typed. 80 pp. 13 x 11 x 1. Wfr. off.

229. RECORD OF ASSISTANCE GIVEN AGED, 1936--. 1 vol.

Record of assistance given aged persons, showing name and address of applicant, application number, amount certified by auditor, award revoked or canceled, and date effective. Indexed alph. by names of applicants. Hdw. 525 pp. 8 x 14 x 2. Wfr. off.

230. OLD AGE PENSION, 1936--. 3 file drawers.

Record of active, inactive, and pending old age assistance, showing

application, record of applicant, visitor's report on applicant, history of applicant, and history of case, and case number.

Arr. by case numbers. 26 x 11 x 12. Wfr. off.

231. DEPENDENT CHILDREN, 1936--. 57 folders. (1-57).

Record of assistance granted dependent children, active and inactive, showing application, family record, verification by visitor, names of parents or guardian, certificate of birth, number of dependents, amount of assistance allowed, and case number. Arr. by case nos. 26 x 11 x 12. Wfr. off.

232. CLAIM BOOK, Apr-Dec., 1936. 1 vol.

Register of claims filed, approved, and warrants issued, showing claim number, date, name of appropriation chargeable, amount, and warrant issued by auditor. Arr. chron. Typed. 30 pp. 11 x 13 x 1/2. Wfr. off.

XXI. SURVEYOR

The surveyor is a constitutional officer, elected for a term of two years without restriction on reelection. (1) He must give bond in a sum fixed by the board of county commissioners. (2) Prior to the Constitution of 1851 the office of surveyor was in existence by virtue of an act of 1818. (3) The inception date of this office in Vermillion County is 1824.

The surveyor has charge, under direction of the county commissioners, of all surveying and civil engineering work of the county, including the preparation of plans and specifications for, and supervision of, the construction of all bridges, turnpikes or other roads, ditches, drains, and levies. (4) He also has charge of the repair and maintenance of county highways, (5) unless the county commissioners employ a highway supervisor. (6) The county commissioners may employ the surveyor to serve as highway supervisor. (7)

For private parties, he takes acknowledgment of mortgages and deeds for conveyance of real estate, (8) and, upon request, establishes lines and corners of lands and lots. (9)

The surveyor may employ deputy surveyors to assist in performing the engineering duties of the office. (10)

The records are located in the recorder's record room in the courthouse.

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| (1) Const., art. 6, sec. 2; 1 Rev. Stat. 1852; Burns 49-3301. | (7) Acts 1933; Burns 49-1110. |
| (2) Acts 1913; Burns 49-3302. | (8) 1 Rev. Stat. 1852; Acts 1857; Burns 49-3317. |
| (3) Rev. Laws 1831, ch. 102, sec. 1. | (9) 1 Rev. Stat. 1852; Acts 1875; Burns 49-3311. |
| (4) 1 Rev. Stat. 1852; Acts 1911; Burns 49-3309. | (10) Acts 1891, 1899, Burns 49-3306. |
| (5) Acts 1933; Burns 3C-1101. | |
| (6) Acts 1933; Burns 3C-1113. | |

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223. FIELD NOTES, 1819-73. 1 vol.

Record of various surveys, showing date, description, boundaries, lines, corners, marks, posts, and distances. Arr. chron. Hdw. 200 pp. 14 x 8 x 1 $\frac{1}{2}$. Recr. rec. rm.

The first part of the paper
 discusses the general theory
 of the subject. It is
 divided into two main
 sections. The first section
 deals with the general
 theory of the subject, and
 the second section deals
 with the special theory.

The second part of the paper
 discusses the special theory
 of the subject. It is
 divided into two main
 sections. The first section
 deals with the general
 theory of the subject, and
 the second section deals
 with the special theory.

THE SPECIAL THEORY

The special theory of the subject
 is divided into two main
 sections. The first section
 deals with the general
 theory of the subject, and
 the second section deals
 with the special theory.

XII. HIGHWAY SUPERVISOR

In pioneer times the roads were maintained by the local authorities. The citizens usually worked out their road taxes by giving a certain number of days labor, furnishing their own teams. The township road superintendent had charge of the work performed. This system prevailed for nearly a half a century.

In 1879 the legislature constituted the county commissioners a board of turnpike directors, each serving as supervisor in his own district. (1) In 1913 the county highways were placed in charge of a superintendent of highways, who was appointed by the county commissioners for a term of two years. (2) Some records bear his title. This office was abolished in 1933, (3) and the powers and duties conferred on the surveyor. (4)

In order to provide for necessary supervision of highways in counties warranting more attention than the surveyor can give, the board of county commissioners has the right to appoint, at its option, a highway supervisor whose term of office is discretionary with the board of county commissioners. (5) The board of commissioners of Vermillion County has appointed a highway supervisor.

The inception date of this office in Vermillion County is 1933.

The highway supervisor oversees the maintenance and repair of all highways, bridges, and culverts of the county, (6) and has authority to fix limits of loads carried over them. (7) He

must attend the annual road school at Purdue University. (2)

All the records are located in the Highway Supervisor's office in the courthouse.

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| (1) Acts 1879; ch. 115, sec. 1. | (5) Acts 1933; Burns 36-1110. |
| (2) Acts 1913; ch. 330, sec. 1. | (6) Acts 1933; Burns 36-1103. |
| (3) Acts 1933; Burns 36-113. | (7) Acts 1933; Burns 36-1102. |
| (4) Acts 1933; Burns 36-1101. | (8) Acts 1933; Burns 36-1110. |

234. HIGHWAY SUPERINTENDENT'S LEDGER, 1923-24. 1 vol.

Record of expenditures for free gravel road maintenance, showing name of employee and vendor of material, labor and material costs, name or number of district repaired, and signature of superintendent. Arr. by district numbers. Hdw. 600 pp. 17 x 15 x 3. Hi. Sup. off.

Maps

235. HIGHWAYS OF VERMILLION COUNTY, not dated. 7 maps.

Communications maps, showing highways of county. Blueprints. Scale not given. 16 x 24. Hi. Sup. off.

XXII. MINERS' EXAMINATION BOARD

By legislative enactment in 1923 a miners' examination board was created in every county in which there is located a coal mine employing ten or more miners. The board is appointed by the county commissioners and consists of two resident miners with five years of mining experience, who are engaged as coal miners in the county, and one resident coal operator of the county. The board is appointed to serve for one year. (1) The board elects its officers--president, secretary and treasurer--from its own membership; the secretary and treasurer may be one individual. The treasurer of the board must post a bond. (2)

The inception date of this board in Vermillion County is -----.

The duties of the board include examination of applicants desiring to work as coal miners, issuance of certificates to those who pass the examination successfully, and issuance of permits to persons desiring to qualify as miners. The board must keep for public inspection a permanent record of all its proceedings, containing lists of certificates and permits and the names of applicants. (3) It makes an annual report to the county commissioners as to its proceedings, (4) and it is required to investigate complaints regarding any violation of this act. (5)

(1) Acts 1923; Burns 46-1001.

(2) Acts 1923; Burns 46-1002.

(3) Acts 1923; Burns 46-1006.

(4) Acts 1923; Burns

46-1005.

(5) Acts 1923; Burns 46-1011.

No records could be found.

XXIII. AGRICULTURAL AGENT

The office of agricultural agent was created by the legislature in 1913. This act provided that an agent should be appointed upon petition by the residents of the county. (1) The inception date of this office in Vermillion County is 1921.

By legislative enactment in 1937 the office of agricultural agent was created for every Indiana county. The agricultural agent is appointed by the director of agricultural extension service of Purdue University, subject to the approval of a state board, entitled county agricultural agents board. The qualifications of the agricultural agent are prescribed by the board. (2)

The county council is required to appropriate not less than one thousand dollars annually to be used in paying office help, expenses of the agent, mileage, rent, or other incidentals. The salary of the agricultural agent is paid by the state through Purdue University.

The duties of the agricultural agent, under the supervision of Purdue University, are: To cooperate with movements for the advancement of agricultural and country life, with farmers' institutes, farmers' clubs, and other rural and civic organizations; to conduct practical farm demonstrations, boys' and girls' clubs and contest work; to give advice to farmers on practical farm problems; to aid the superintendent of schools and teachers of the county in giving practical education in agriculture and

domestic science. (2)

All the records are located in the Agricultural Agents' office in the courthouse.

(1) Acts 1913, 1923, 1927; (2) Acts 1937, ch. 224, sec. 1.
Burns 28-4911.

236. PERMANENT RECORD OF EACH PROJECT, 1922--. 2 file drawers.

Record of various projects in 4 point program, showing lime, legumes, farm homes, 4-H Clubs, name of person active, and his activities. Arr. alph. by names of projects. 26 x 16 x 11.
Agr. Agt. off.

237. WHEAT CONTRACT, 1933--. 3 file drawers.

Copies of wheat contracts, showing letters of administrator, name of farmer, address, acreage, map of farm, acreage in wheat, amount produced, name of contract, and proof of compliance to contract. Arr. alph. by names of farmers. 24 x 14 x 12. Agr. Agt. off.

238. CORN AND HOG CONTRACTS, 1934--. 5 file drawers.

Record of corn and hog contracts, showing names of owner and operator, map of farm, location, number of acres, amount produced, gross corn adjustment payment, number of hogs, and gross hog adjustment payment, Arr. by twps., and thereunder by names of farmers. 24 x 12 x 11. Agr. Agt. off.

239. ANNUAL REPORTS, 1922--. 1 file drawer.

Annual reports of agents, showing number of office calls, circular letters, and meetings held; yearly report, summaries of projects,

methods used in conducting meetings and projects, and results.

Arr. chron. 20 x 16 x 11. Agr. Agt. off.

Maps

240. 255 SQUARE MILES, VERMILLION COUNTY, 1900. 1 map.

Political map, showing townships, inscriptions of Cities of New Port, Penzville, Cayuga, Dana, and Clinton. Drawn by Chas. Collingham, Civil Engineer, Danville, Ill. Printed. Scale, 1" to 1 mile. 27 x 54. Agr. Agt. off.

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